

**INFORMATION PACKET**  
**Friday, March 18, 2022**

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**C.A.S.P.E.R.**

# The Grid

A working draft of Council Meeting Agendas

## March 22, 2022 Councilmembers Absent: Gamroth - GoToMeeting

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
10-Year Destination Plan (Brook Kaufman) MEMO DUE	Move Forward for Approval	4:35	20 min
Complete Street Plan Overview (Zoom) MEMO DUE	Information Only	5:05	35 min
Gambling Establishment Licensing/Enforcement (John Henley) MEMO DUE	Information Only	5:40	20 min
Old Yellowstone District Parking Lot Usage	Direction Requested	6:00	10 min
Audit Services Professional Services Agreement	Move Forward for Approval	6:10	15 min
Investment Advisors Professional Services Agreement	Move Forward for Approval	6:25	15 min
Agenda Review		6:40	10 min
Legislative Review		6:50	10 min
Council Around the Table		7:00	15 min
Approximate Ending Time:			7:15

## April 5, 2022 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Establish April 19, 2022, as the Public Hearing Date for a New Microbrewery Liquor License No. 4 Brewstory, LLC d/b/a Frontier Brewing Company Located at 150 West 2nd Street.	C				
Public Hearing: Sit as Board of Equalization, for the Purpose of Considering an Assessment Roll for Local Assessment District No. 158 - Coates Road Asphalt Surfacing Improvements.				C	
Mike Lansing Concession Lease Agreement					
Contractual Police Services Management (TENTATIVE)				N	
Pre-Meeting and Worksession Guidelines				?	
Veolia ES Technical Solutions, LLC - \$90,000 - Hazardous Waste Disposal Services Project No. 21-080.				C	
Authorizing the Release of a Local Assessment District Lien Regarding 1614 Laramie Avenue, Casper, Wyoming.				C	
Audit Professional Services Agreements from Finance				C	
Investment Advisors Professional Services Agreements from Finance				C	
Resolution adopting Council Chambers Rules				C	
Authorizing the Appointment of One New Member, Kate Maxwell, to Fill an Open Position and the Reappointment of an Existing Member, Errol Miller, to the Central Wyoming Senior Services Board. (tentative)					C
Authorizing the Purchase of One (1) New John Deere 310SL Backhoe Loader, from Honnen Equipment, Casper, Wyoming, to be Used in the Water Distribution Division of the Public Services Department, in the Total Amount of \$120,747.16 Before Trade-in.					C
Executive Session: Personnel					

# The Grid

A working draft of Council Meeting Agendas

## April 12, 2022 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Project Safe (Andrew)	Direction Requested	4:35	45 min
Police Response to Alarms	Direction Requested	5:20	30 min
Ice Arena Rink Expansion	Direction Requested	5:50	45 min
Hotels, Lodging	Direction Requested	6:35	30 min
Agenda Review		7:05	20 min
Legislative Review		7:25	20 min
Council Around the Table		7:45	20 min
Approximate Ending Time:			8:05

## April 19 , 2022 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Pre-Meeting: Open Container Area					
New Microbrewery Liquor License No. 4 Brewstory, LLC d/b/a Frontier Brewing Company Located at 150 West 2nd Street.		N			
Amending Chapter 5.24 of the Casper Municipal Code which Addresses the Licensing and Regulation of Hotels, etc., within the City of Casper. 2nd Reading			N		

## April 26, 2022 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Benefits of Wayfinding Signs	Information Only	5:20	20 min
I-25 Beautification Follow-up	Direction Requested	5:40	30 min
Parks Watering Discussion	Direction Requested	6:10	30 min
Parkway Parking Update	Direction Requested	6:40	30 min
Agenda Review		7:10	20 min
Legislative Review		7:30	20 min
Council Around the Table		7:50	20 min
Approximate Ending Time:			8:10

## Future Agenda Items

### Council Items:

Item	Date	Estimated Time	Notes
Formation of Additional Advisory Committees			
Excessive Vehicle Storage in Yards			
Graffiti Abatement & Alternatives			
Safe Place Program Implementation & Resolution			
Non-discrimination Ordinance			
Code Enforcement - Municipal Code?			
North Platte River Park No. 2 Subdivision			May
Handymen and Home Inspectors			
Bar & Grill Presentations			May
One-Way to Two-Way Conversion Follow-up			
Metro Animal Update			

### Staff Items:

Short Term Rental Agreements			
City Inspectors Authority/Oversight of Licensed Contractors			
Shipping Container Ordinance Update			
FWC Study Spectra and Visit Casper			
Recreation Refunds			
Sign Code Revision			
Drug Court Update			
Upcoming Legislation			
311 Council Training			
Council Goals Status Update			
Cemetery Ordinance Changes			May

### Potential Topics-- Council Thumbs to be Added:

Handheld Device Use While Driving?			
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### Future Regular Council Meeting Items:


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### Retreat Items:


Economic Development and City Building Strategy
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March 14, 2022

MEMO TO: J. Carter Napier, City Manager 

CC: Liz Becher, Community Development Director

FROM: M. Jeremy Yates, MPO Supervisor 

SUBJECT: Potential Use of American Rescue Plan Act (ARPA) Funding for Downtown 1-way to 2-way Street Conversion

Summary:

At the City Council Work session on March 8, 2022, Council asked if ARPA funding would be a suitable funding source for the Downtown Casper One-Way to Two-Way Conversion Project. Unfortunately, after reviewing information relating to ARPA funding and speaking with Allison Slife, a consultant hired by WYDOT, (who had previously hosted a presentation on local uses of ARPA funding at a meeting attended by several Council members) ARPA funding is not available for this project.

While ARPA is available for capital projects, those uses are restricted to improvements to broadband internet, drinking water, and clean water infrastructure.

**From:** Dave Fraser <dfraser@wyomuni.org>  
**Sent:** Friday, March 18, 2022 10:58 AM  
**Subject:** Legislative Wrap-Up

## **LEGISLATIVE WRAP UP**

The fourth and final week of Wyoming Legislature concluded late Friday night, March 11<sup>th</sup>. Of the 279 bills that were prefiled, 116 made it through the legislative process. WAM tracked 47 bills during the session: supporting 19, opposing 7 and monitoring 21. The most significant bills passed during the session included the budget, the ARPA funding bill, redistricting and the Direct Distribution bill.

A summary of the bill status is attached to this document. The grey shaded rows indicate that the bill is dead or no longer being considered. The WAM Website contains detailed information on the bills we are tracking, along with status of each bill. A link to site may be found at: <https://wyomuni.org/wam-legislative-tracking-database/>.

### **House Bill 02 – Disposition of Water Rights**

This bill requires that documents be filed with the State Engineer, but a subdivision plat can be approved by a town council or county commission. This is to ensure that water rights be properly disposed of when raw land is converted to subdivisions and the existing water rights are no longer needed for the property. WAM worked with the State Engineer's office and supported the bill. The bill passed the legislature and was signed as HEA 0044.

### **House Bill 06 – ARPA Funds for Water and Wastewater Projects**

This bill appropriated \$95 million from the American Rescue Plan Act to fund water and wastewater projects. The bill failed a vote in the Senate Appropriations Committee. \$45 million for water projects and \$50 million for sewer projects were added in SF 66. The bill passed both bodies, but the Governor exercised his line-item veto and struck the \$45 million for water projects.

### **House Bill 12 – Public Safety Communications Funding**

This bill appropriates \$89.3 million from ARPA funds for the development, expansion, operations, and maintenance of WYOLINK. This bill was withdrawn, as these funds were included in SF 66.

### **House Bill 14 – Fuel Tax**

This bill increases the fuel tax by \$0.05 per gallon in each of FY 2023, FY 2024, and FY 2025. This bill was not considered for an introductory vote. WAM supported this bill.

### **House Bill 25 – Lodging Tax exemptions**

This bill would have exempted outfitters from paying lodging tax on hunting camps and cabins. WAM opposed this bill, and it was not considered for introduction.

### **House Bill 26 - Dual Public Employment and Office Holding**

This bill would prohibit individuals from holding an elective public office in any governmental entity which provides funding for or receives funding from another any governmental entity in which that person is employed or holds elected public office. The bill was not considered for introduction.

**House Bill 35 – County Option Real Estate Transfer Tax**

This bill would provide for a local option real estate transfer tax. The tax would be imposed following a countywide vote, a 1% tax on transfers of property. The bill failed the introductory vote.

**House Bill 41 – Special Taxation Zone – Optional Tax**

This bill modifies the Municipal Option Tax bill. It would authorize the creation of a district that is larger than the corporate limits, but small than the county boundaries. The bill failed the introductory vote.

**HB 42 - Local Government Distributions**

The Governor's budget recommended Direct Distribution be funded at \$105 million. The House amended the bill by adding \$15 million for County Consensus funding. The bill was amended in the Senate to use the additional \$15 million as part of the direct distribution. The Senate amendment also modified the formula for the entire \$120 million. The Joint Conference Committee agreed to that the first \$105 will be distributed with the Madden/Bebout formula. The remaining \$15 million will be disbursed on the Hicks formula. This formula provides additional money to the smaller towns and counties. Both bodies concurred with the Conference Report, and it was signed as HEA 0061.

The estimate of distributions is attached to this email. Please note these the estimates and the final numbers will not be determined until OLSI complete the update of assessed valuations in each of the political subdivisions.

**House Bill 47 – Local Impact Assistance**

This bill reduces the maximum percentage used to determine impact assistance payments from 2.76% to an amount between 1.5% and 2.55% depending on the project cost. This bill passed the House and the Senate Minerals Committee increased the 2.55% back to 2.76%. The amended bill passed the Senate and was assigned Chapter 29.

**House Bill 55 – Liquor Licenses – Airports**

This bill allows a county or a city to issue a retail liquor license to an airport with commercial air service. This bill essentially provides an additional retail license outside the procedures established by the population formula. The bill passed the legislature and was signed as HEA 0038.

**House Bill 56 – Examination of Books of Certain District and Entities**

This bill clarifies audit and reporting requirements for special districts and other specified entities. The bill provides to the County Commissioners the authority to dissolve a special district or specified entity who are out of compliance with reporting requirements. While the bill is targeted at Special Districts, it also captured towns under 4,000 people. WAM supported financial reporting aspect of the bill but opposed to the concept that County Commissioners dissolving these towns. We were able to amend the bill to clarify small-town dissolution issue. The amended bill has passed the legislature and was signed as HEA 0037.

**House Bill 57 – Citizen Action to Compel Financial Reporting**

This bill provides that any citizen the ability to file a mandamus action to compel a municipality to produce financial reports. The bill failed to be considered by the deadline. WAM opposed this bill.

**House Bill 60 – Fiscal Training & Enforcement of Financial Reporting**

This bill authorizes the Director of the Department of Audit to set minimum standards for training for fiscal reporting and management for public officers. It also provides for enforcement procedures when municipalities fail to meet the required reporting standards. The bill passed the legislature and has been signed by the Governor. WAM will be working with the Department of Audit, WAMCAT and municipal finance officers to establish training requirements and standards.

**House Bill 75 - Bond Elections**

This bill would provide that bond elections be held only be held during general elections. The bill was not considered. WAM opposed this bill.

**House Bill 78 – Bid Rejection for Public Works Projects**

This bill would require a municipality to notify in writing a contractor who is the low bidder on a public works project but is not awarded the project, why he/she was not awarded the bid. This bill also requires a municipality who deems a contractor unqualified to bid a job, to be notified in writing why the contractor is deemed not to be qualified to bid. This bill passed the House but failed a Committee of the Whole vote in the Senate.

**House Bill 112 – Municipal Services Recovery Actions**

The bill will preempt cities and towns who provide service (water, sewer, garbage, etc.) to seek payment from the property owner when a renter defaults on the payment. The bill was withdrawn by the sponsor. WAM opposed this bill.

**House Bill 144 – Active Transportation and Recreation Grant Program**

This bill would have provided funding for the construction of bikepaths, pathways and the construction of other amenities that provide for pedestrian safety and enhance other active (non-motorized) transportation. The bill failed the introductory vote.

**House Bill 148 – Special Districts – Animal Control Districts**

This bill allows the creation of a Special Districts for the purpose of animal control. The bill was not considered for introduction. WAM supported this bill.

**Senate File 1 - State Budget**

Senate File 1 (and the Mirror Bill House Bill 1) provided appropriations to fund the state for the next two years. The total state budget appropriation was \$2.7 billion.

**Senate File 36 – Pharmacy Benefit Managers Act Enhancements**

This bill mandates reporting on pharmacy benefit manager audits, regulates the conduct of pharmacy benefit managers, and establishes monetary reimbursement level requirements. The bill would significantly increase the costs of the prescription drugs for most Wyoming Consumers (Medicare and Medicaid are exempted from the bill). The bill passed the Senate but was tabled by the House Corporations Committee. It will once again be an interim topic.

**Senate File 46 – Solid Waste Cease and Transfer Funding**

This bill prioritizes cease and transfer projects for municipal solid waste facilities. It provides for funding these landfill projects. This bill has passed both bodies and been signed as Enrolled Act 0010. WAM supported this bill.

**Senate File 50 – Government Waste, Fraud and Abuse**

This bill establishes a reporting system for governmental waste, fraud and abuse and authorizes enforcement actions. It also imposes employment consequences amends existing provisions governing employee protections related to reporting of government waste, fraud, and abuse. The bill passed the Senate but died in House Appropriations. Because it was overly broad, WAM opposed this bill.

**Senate File 65 – Electrical Safety Enforcement Amendments**

This bill would have modified the requirements to be an electrical inspector. Specifically, the bill allowed additional certifications to substitute for the master electrician requirement. The bill failed in the Senate Judiciary Committee.

**Senate File 66 – American Rescue Plan Act Recovery Funds Appropriations**

The State received \$1,068,484,768 in funding from the Federal government as part of the America Rescue and Recovery Act. This bill appropriates amounts totaling \$334,539,726 from ARPA Funds for various departments and projects. Of this \$334 million, \$50 million are earmarked for Local Government Support Projects and \$50 million for water and sewer projects. These funds will be administered by SLIB. Additionally, there is \$35 million to support the WYOLINK system. The bill that passed the legislature included an additional \$45 million water projects, but these funds were vetoed by the Governor. **A list of the funding items are attached to this email.**

**Senate File 99 – Public Monies – Deposits in Credit Unions**

This bill would authorize political subdivisions to deposit public funds in financial institutions other than state and federal chartered banks. The bill failed on 3<sup>rd</sup> reading in the Senate. WAM is supported this bill.

If you have questions about any legislative issue, please do not hesitate to call Bob McLaurin (307) 413-3483 or myself at (307) 414-0265.

**J. David Fraser**

Executive Director  
Wyoming Association of Municipalities  
315 West 27th Street  
Cheyenne, WY 82001  
307-632-0398  
[dfraser@wyomuni.org](mailto:dfraser@wyomuni.org)  
[www.wyomuni.org](http://www.wyomuni.org)

*"Communities that don't matter, don't exist."*



## WAM Tracked Bills - Final

Bill Numbe	Bill Title	Last Action	Status	Bill Position
HB 0001	General government appropriations-2.	03/07/2022 - See Mirror Bill SF0001	Engrossed	Monitor
HB 0002	Disposition of water rights.	03/10/2022 - President Signed HEA No. 0044	Enrolled	Support
HB 0006	ARPA funds for water and wastewater projects.	03/11/2022 - S:Died in Committee Returned Bill Pursuant to SR 5-4	Failed	Support
HB 0008	Scratch tickets-outdoor recreation funding.	02/15/2022 - Failed Introduction 32-28-0-0-0	Failed	Monitor
HB 0012	Public safety communications funding.	12/20/2021 - Bill Number Assigned	N/A	Support
HB 0014	Fuel tax.	02/18/2022 - Did not Consider for Introduction	Failed	Support
HB 0015	Political subdivision club liquor licenses.	03/09/2022 - Assigned Chapter Number 30	Passed	Monitor
HB 0022	Industrial revenue bonds-PILOT payments.	03/03/2022 - 3rd Reading:Failed 13-17-0-0-0	Engrossed	Monitor
HB 0025	Lodging sales tax-exemption.	02/18/2022 - Did not Consider for Introduction	Failed	Oppose
HB 0026	Dual public employment and office holding.	02/18/2022 - Did not Consider for Introduction	Failed	Oppose
HB 0032	Vaccine requirements-limitations.	03/11/2022 - H:Died in Committee Returned Bill Pursuant to HR 5-4	Failed	Monitor
HB 0035	County optional real estate tax.	02/16/2022 - Failed Introduction 19-40-1-0-0	Failed	Support
HB 0036	Severance tax distribution revision.	02/15/2022 - Failed Introduction 31-29-0-0-0	Failed	Monitor
HB 0041	Special taxation zone-optional tax.	02/16/2022 - Failed Introduction 21-38-1-0-0	Failed	Support
HB 0042	Local government distributions.	03/11/2022 - President Signed HEA No. 0061	Enrolled	Support
HB 0047	Local impact assistance payments.	03/09/2022 - Assigned Chapter Number 29	Passed	Monitor
HB 0048	Tourism improvement districts.	02/17/2022 - Failed Introduction 30-29-1-0-0	Failed	Support
HB 0052	Timeline to prepare and process absentee ballots.	03/09/2022 - Assigned Chapter Number 39	Passed	Monitor
HB 0055	Liquor licenses-airport exemption.	03/09/2022 - President Signed HEA No. 0038	Enrolled	Monitor
HB 0056	Examination of books of certain districts and entities.	03/09/2022 - President Signed HEA No. 0037	Enrolled	Monitor
HB 0057	Citizen actions to compel financial reporting compliance.	02/18/2022 - Did not Consider for Introduction	Failed	Oppose
HB 0060	Fiscal training and enforcement of financial reporting laws.	03/09/2022 - Assigned Chapter Number 40	Passed	Support
HB 0066	Working animal protection act.	02/18/2022 - Did not Consider for Introduction	Failed	Oppose
HB 0067	Connect Wyoming program-funding and amendments.	02/18/2022 - Did not Consider for Introduction	Failed	Monitor
HB 0068	Broadband and telehealth access projects.	02/18/2022 - Did not Consider for Introduction	Failed	Monitor
HB 0073	Omnibus water bill-planning.	03/10/2022 - President Signed HEA No. 0051	Enrolled	Support
HB 0074	Runoff elections.	02/18/2022 - Did not Consider for Introduction	Failed	Monitor
HB 0075	Bond elections.	02/18/2022 - Did not Consider for Introduction	Failed	Oppose
HB 0077	Civil service commission administration.	02/18/2022 - Did not Consider for Introduction	Failed	Monitor
HB 0078	Bid rejection or denial for public works contracting.	03/02/2022 - COW:Failed 9-21-0-0-0	Engrossed	Support
HB 0112	Municipal services-recovery actions.	02/18/2022 - Did not Consider for Introduction	Failed	Oppose
HB 0144	Active transportation and recreation grant program.	02/18/2022 - Failed Introduction 30-30-0-0-0	Failed	Monitor
HB 0148	Special districts-animal control districts.	02/18/2022 - Did not Consider for Introduction	Failed	Support
SF 0001	General government appropriations.	03/11/2022 - Veto Message Received	Engrossed	Support
SF 0012	Airport restaurant liquor licenses.	03/08/2022 - COW:H Did not consider for COW	Failed	Support
SF 0017	Automated transport of cargo or goods.	02/28/2022 - COW:S Did not consider for COW	Failed	Monitor
SF 0019	County optional property tax refund program.	03/11/2022 - Assigned Chapter Number 59	Passed	Monitor
SF 0036	Pharmacy benefit managers act enhancements.	03/08/2022 - H:Died in Committee Returned Bill Pursuant to HR 5-4	Failed	Oppose
SF 0039	Firemen's pension plan benefits.	03/07/2022 - Assigned Chapter Number 8	Passed	Support
SF 0046	Solid waste cease and transfer program funding.	03/08/2022 - Assigned Chapter Number 11	Passed	Support
SF 0050	Government waste, fraud, abuse and whistleblower protection.	03/08/2022 - H:Died in Committee Returned Bill Pursuant to HR 5-4	Failed	Monitor
SF 0053	Local government liability pool amendments.	03/09/2022 - Speaker Signed SEA No. 0033	Enrolled	Monitor
SF 0065	Electrical safety enforcement-amendments.	03/11/2022 - S:Died in Committee Returned Bill Pursuant to SR 5-4	Failed	Support
SF 0066	American rescue plan act recovery funds appropriations.	03/11/2022 - Veto Message Received	Enrolled	Monitor
SF 0074	Water and sewer district elections amendments.	03/08/2022 - H:Died in Committee Returned Bill Pursuant to HR 5-4	Failed	Monitor
SF 0080	Omnibus water bill-construction.	03/10/2022 - Speaker Signed SEA No. 0040	Enrolled	Support
SF 0099	Public monies-deposits in credit unions.	02/24/2022 - 3rd Reading:Failed 14-16-0-0-0	Introduced	Support

**Local Government Distributions - JCC01 on HB0042**  
**LSO Estimate of Total FY 2023 City, Town, and County Distributions**

	D1 HB0042 as Introduced - \$105M	D2 JCC 01 - 1 mill and 10% hardship \$15M	TOTAL (D1 + D2)
Counties and Associated Municipalities	FY 2023 County and Municipal Total	FY 2023 County and Municipal Total	FY 2023 County and Municipal Total
<b>Albany</b>	<b>1,517,007</b>	<b>155,111</b>	<b>1,672,118</b>
Laramie	3,405,550	271,978	3,677,527
Rock River	52,828	35,587	88,414
<b>Big Horn</b>	<b>871,414</b>	<b>160,210</b>	<b>1,031,624</b>
Basin	197,323	46,873	244,196
Burlington	72,976	36,250	109,226
Byron	100,562	38,078	138,641
Cowley	139,490	42,952	182,442
Deaver	50,197	35,500	85,697
Frannie (B)	48,465	35,443	83,908
Greybull	221,337	47,069	268,406
Lovell	314,162	55,597	369,759
Manderson	42,882	35,259	78,142
<b>Campbell</b>	<b>401,193</b>	<b>41,021</b>	<b>442,214</b>
Gillette	1,835,134	94,230	1,929,364
Wright	125,124	37,965	163,090
<b>Carbon</b>	<b>310,149</b>	<b>31,712</b>	<b>341,861</b>
Baggs	54,938	35,656	90,594
Dixon	38,058	35,101	73,158
Elk Mountain	40,721	35,188	75,909
Encampment	55,413	35,672	91,085
Hanna	69,143	36,123	105,266
Medicine Bow	44,184	35,302	79,486
Rawlins	391,577	46,733	438,310
Riverside	38,056	35,101	73,156
Saratoga	106,292	37,346	143,638
Sinclair	44,254	35,304	79,559
<b>Converse</b>	<b>95,451</b>	<b>9,760</b>	<b>105,211</b>
Douglas	252,949	42,171	295,120
Glenrock	120,130	37,801	157,932
Lost Springs	15,174	15,006	30,179
Rolling Hills	49,787	35,487	85,273
<b>Crook</b>	<b>501,060</b>	<b>106,268</b>	<b>607,329</b>
Hulett	54,820	35,652	90,472
Moorcroft	115,611	37,652	153,264
Pine Haven	74,762	36,308	111,071
Sundance	108,880	37,431	146,311
<b>Fremont</b>	<b>1,224,579</b>	<b>125,211</b>	<b>1,349,790</b>
Dubois	116,189	38,550	154,739
Hudson	77,385	36,395	113,779
Lander	883,257	98,455	981,712
Pavillion	62,378	35,901	98,279
Riverton	1,249,084	123,729	1,372,813
Shoshoni	72,440	36,232	108,672
<b>Goshen</b>	<b>751,485</b>	<b>124,495</b>	<b>875,980</b>
Fort Laramie	59,087	35,793	94,880
LaGrange	80,222	36,488	116,710
Lingle	77,464	36,490	113,953
Torrington	899,589	110,755	1,010,345
Yoder	50,430	35,508	85,938
<b>Hot Springs</b>	<b>884,187</b>	<b>221,131</b>	<b>1,105,317</b>
East Thermopolis	57,447	35,739	93,186
Kirby	40,575	35,183	75,758
Thermopolis	289,461	47,163	336,624

**Local Government Distributions - JCC01 on HB0042**  
**LSO Estimate of Total FY 2023 City, Town, and County Distributions**

	D1 HB0042 as Introduced - \$105M	D2 JCC 01 - 1 mill and 10% hardship \$15M	TOTAL (D1 + D2)
Counties and Associated Municipalities	FY 2023 County and Municipal Total	FY 2023 County and Municipal Total	FY 2023 County and Municipal Total
<b>Johnson</b>	<b>456,701</b>	<b>83,343</b>	<b>540,043</b>
Buffalo	374,352	45,903	420,255
Kaycee	54,344	35,636	89,980
<b>Laramie</b>	<b>2,068,184</b>	<b>211,468</b>	<b>2,279,652</b>
Albin	48,483	35,444	83,927
Burns	62,061	35,890	97,951
Cheyenne	4,373,872	177,762	4,551,634
Pine Bluffs	110,835	37,495	148,330
<b>Lincoln</b>	<b>348,883</b>	<b>35,673</b>	<b>384,556</b>
Afton	191,719	40,157	231,876
Alpine	156,476	42,489	198,965
Cokeville	72,868	36,246	109,114
Diamondville	66,212	36,027	102,239
Kemmerer	202,251	40,503	242,754
LaBarge	57,365	35,736	93,100
Opal	38,884	35,128	74,012
Star Valley Ranch	183,803	40,435	224,238
Thayne	60,128	35,827	95,955
<b>Natrona</b>	<b>2,486,760</b>	<b>254,267</b>	<b>2,741,026</b>
Bar Nunn	352,983	55,269	408,252
Casper	4,477,022	181,137	4,658,159
Edgerton	47,068	35,397	82,466
Evansville	237,344	41,658	279,002
Midwest	51,916	35,557	87,472
Mills	374,963	48,029	422,992
<b>Niobrara</b>	<b>707,009</b>	<b>196,373</b>	<b>903,382</b>
Lusk	201,264	44,694	245,958
Manville	44,324	35,307	79,631
Van Tassell	18,035	15,100	33,135
<b>Park</b>	<b>715,833</b>	<b>73,193</b>	<b>789,026</b>
Cody	679,541	56,207	735,749
Frannie (P)	2,860	177	3,038
Meeteetse	56,389	35,704	92,093
Powell	491,413	50,017	541,431
<b>Platte</b>	<b>612,719</b>	<b>124,036</b>	<b>736,756</b>
Chugwater	46,592	35,381	81,973
Glendo	54,933	35,656	90,588
Guernsey	120,809	37,823	158,633
Hartville	40,138	35,169	75,307
Wheatland	309,696	44,038	353,735
<b>Sheridan</b>	<b>980,403</b>	<b>100,244</b>	<b>1,080,647</b>
Clearmont	43,065	35,265	78,331
Dayton	103,460	37,253	140,713
Ranchester	149,203	41,956	191,159
Sheridan	1,807,586	139,915	1,947,501
<b>Sublette</b>	<b>68,435</b>	<b>6,997</b>	<b>75,433</b>
Big Piney	54,493	35,641	90,134
Marbleton	84,306	36,622	120,928
Pinedale	150,658	38,806	189,464
<b>Sweetwater</b>	<b>651,310</b>	<b>66,595</b>	<b>717,905</b>
Bairoil	37,217	35,073	72,290
Granger	39,474	35,147	74,621
Green River	812,602	60,586	873,187
Rock Springs	1,590,788	86,190	1,676,979
South Superior	46,046	35,363	81,410
Wamsutter	41,176	35,203	76,379



**Local Government Distributions - JCC01 on HB0042**  
**LSO Estimate of Total FY 2023 City, Town, and County Distributions**

	D1 HB0042 as Introduced - \$105M	D2 JCC 01 - 1 mill and 10% hardship \$15M	TOTAL (D1 + D2)
Counties and Associated Municipalities	FY 2023 County and Municipal Total	FY 2023 County and Municipal Total	FY 2023 County and Municipal Total
<b>Teton</b>	<b>139,511</b>	<b>14,265</b>	<b>153,775</b>
Jackson	289,487	43,373	332,861
<b>Uinta</b>	<b>843,980</b>	<b>86,295</b>	<b>930,275</b>
Bear River	82,935	36,577	119,513
Evanston	1,210,870	105,032	1,315,902
Lyman	261,923	48,796	310,719
Mountain View	159,684	41,422	201,106
<b>Washakie</b>	<b>982,552</b>	<b>217,388</b>	<b>1,199,940</b>
Ten Sleep	57,233	35,732	92,964
Worland	503,785	62,636	566,420
<b>Weston</b>	<b>843,695</b>	<b>192,445</b>	<b>1,036,139</b>
Newcastle	442,280	65,169	507,449
Upton	112,497	37,550	150,047
<b>Totals</b>	<b>52,500,000</b>	<b>7,500,000</b>	<b>60,000,000</b>

**Wyoming American Rescue Plan Act State Fiscal Recovery Funds**

**Total Award from American Rescue Plan Act State Fiscal Revenue Funds** **\$1,068,484,768**

*Less Revenue Assistance - Conservation of General Fund*

001-Governor's Office - FY 2022	(\$1,400,000)
007-Military Department - FY 2022	(\$248,000)
045-Department of Transportation - FY 2023-2024	(\$81,828,484)
048-Department of Health - FY 2022	(\$26,285,900)
048-Department of Health - FY 2022	(\$12,675,000)
048-Department of Health - FY 2023-2024	(\$82,922,913)
067-University of Wyoming - FY 2022	(\$14,664,000)
080-Department of Corrections - FY 2022	(\$120,993,050)
080-Department of Corrections - FY 2023-2024	(\$241,009,419)
085-Wyoming Business Council - FY 2022	(\$2,900,000)

Total Revenue Assistance - Conservation of GF (\$584,926,766)

*Less Governor Expenditures*

001-Governor's Office	(\$40,000)
048-Department of Health	(\$16,000,000)
085-Wyoming Business Council	(\$250,000)
096-Budget Department	(\$3,823,728)

Total Governor Expenditures (\$20,113,728)

*Less 2022 SF 0066 Engrossed American rescue plan recovery funds appropriations (SEA No. 0020)*

1. 001-Office of the Governor (Discr. Health Response)	(\$50,000,000)
2. 001-Office of the Governor (Workforce Pgrms)	(\$10,000,000)
3. 024-State Parks & Cultural Resources (Outdoor Rec. Grant Prgm)	(\$10,000,000)
4. 024-State Parks & Cultural Resources (Outdoor Rec. & Tourism)	(\$2,000,000)
<del>[27. 029-Wyoming Water Development Office (Eligible Water Projects)]</del> BRACKETED VETOED	<del>(\$45,000,000)</del>
5. 045-Department of Transportation (Tech. Needs for Wyolink)	(\$35,000,000)
25. 045-Department of Transportation (Air Service Financial Assistance)	(\$8,832,058)
6. 048-Department of Health (HHS Staffing Stabilization)	(\$13,000,000)
7. 048-Department of Health (HHS Innovation Fund)	(\$5,000,000)
8. 048-Department of Health (EMS Dispatch Cert.)	(\$84,000)
9. 048-Department of Health (2-1-1 Capacity Building)	(\$1,750,000)
10. 048-Department of Health (EMS Stabilization Fund)	(\$5,000,000)
11. 048-Department of Health (EMS Regionalization Pilot)	(\$10,000,000)
12. 048-Department of Health (WYHS (FY2023))	(\$2,749,894)
13. 048-Department of Health (HHS Cap. Imprv. & Provider Relief)	(\$5,000,000)
26. 048-Department of Health (24-7 Suicide Prevention)	(\$2,100,000)
28. 048-Department of Health (Mental Health Provider Training Phase II)	(\$200,000)
29. 048-Department of Health (First Responder & Law Enforcement Mental Health Support)	(\$1,000,000)
<del>[14. 049-Department of Family Services (Crisis Beds/ Stabilization Svcs)]</del> BRACKETED VETOED	<del>(\$750,000)</del>
30. 049-Department of Family Services (Food Insecurity - Network Evaluation)	(\$250,000)
15. 057-Wyoming Community College Commission (WYIN Loan & Grant Prgm)	(\$6,427,477)
16. 060-State Lands & Investments (HHS Capital Construction)	(\$85,000,000)
17. 060-State Lands & Investments (Local Gov. Support Projects)	(\$50,000,000)
18. 060-State Lands & Investments (Eligible Water & Sewer Projects)	(\$50,000,000)
19. 067-University of Wyoming (Family Medicine Residency Program)	(\$708,407)
20. 067-University of Wyoming (WWAMI T&F Inflation )	(\$1,579,948)
31. 067-University of Wyoming (College of Health Sciences)	(\$500,000)
21. 080-Department of Corrections (SUD Treatment Backlog)	(\$1,200,000)
22. 085-Wyoming Business Council (Connect Wyoming 2)	(\$25,000,000)
23. 101-Supreme Court (Circuit Court eFiling)	(\$2,140,000)
24. 101-Supreme Court (PPE & Tests)	(\$150,000)
32. 101-Supreme Court (Equal Justice Wyoming)	(\$817,900)
060-State Lands & Investments (Children's Museum and Community Multipurpose Facilities)^	(\$250,000)

Total 2022 SF 0066 Engrossed Appropriations (\$385,739,684)

*Less Other Bills:*

2022 Senate File 0080 - Omnibus water bill-construction (SEA 0018)	(\$5,591,150)
<del>[2022 Senate File 0098 - Federal emergency COVID-19 relief funding limitations.**]</del> BRACKETED VETOED	<del>(\$50,000,000)</del>

Total Other Bills (\$55,591,150)

**Total Balance from American Rescue Plan Act State Fiscal Revenue Funds** **\$72,113,440**

Notes: ^ In Section 4 of 2022 SF 0066, the Governor vetoed the words "capital funds" in the description of the funding source. The \$250,000 is shown as ARPD funding but unknown if this appropriation will come from ARPD, ARP Revenue Replacement or ARP Capital Funds.

\*\*2022 SF 0098 contains \$50,000,000 and will not be effective if SF 0066 is enacted into law." 2022 SF 98 was vetoed in its entirety by the Governor on March 10, 2022.





## **AMOCO REUSE AGREEMENT JOINT POWERS BOARD**

2435 King Blvd, Suite 249  
Casper, WY 82604  
(307) 472-5591



[renee@arajpb-casper.org](mailto:renee@arajpb-casper.org)

### **AMOCO REUSE AGREEMENT JOINT POWERS BOARD**

#### **MEETING MINUTES**

6:00 p.m. Wednesday, February 9, 2022

2435 King Blvd, Big Horn Conference Room, Casper, WY 82604

Present: Rob Hurless, Terry Lane, Larry Madsen, John Lee, Bob Chynoweth, Jai-Ayla Sutherland, Amy Freye, and (Jim DeGolia, Brook Kaufman, Via Zoom),

Absences: None

Others Present: Matt Reams and Executive Director Renee Hahn.

With a quorum in attendance, the meeting was called to order at 6:00 p.m. by Chairman Hurless. All attendees were asked to participate in the Pledge of Allegiance to the Flag.

#### **1. Minutes from January 12, 2022 Regular Meeting**

Mr. Hurless inquired if everyone had a opportunity to review the Minutes. A motion was made by Mr. Chynoweth and seconded by Mr. Lee to approve the Minutes of the January 12, 2022 meeting. There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting to accept the Minutes as presented. (Copy of Minutes on file.)

#### **2. Approval of February 9, 2022 Treasurer's Report**

Details of investment accounts, the checking account and the various vouchers listed on the Treasurer's Report as of February 9, 2022 were presented by Mr. Madsen.

A motion was made by Mr. Lane and seconded by Mr. Lee to approve the Treasurer's Report of February 9, 2022, containing the financial report of the investment funds, checking account and interest accrued and the authorization for payment of all vouchers listed on the report.

There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting to accept the report.

The January 2022 monthly financial statement draft by Lenhart Mason was presented by Mr. Madsen and he inquired if anyone had questions. There were none.



### **Investment/Financial Committee**

Mr. Madsen discussed that four securities will be maturing from the Davidson Funds in 2022. The Davidson Fund is held under the City of Casper's investments utilizing a Memorandum of Understanding (MOU). He then updated the Board that the City of Casper has a Request for Proposal (RFP) for a new investment firm. He will keep the Board updated on the City's findings to determine a path forward which will then be discussed with the Investment Committee.

### **3. Committee Reports**

- **Three Crowns**

Mr. Reams informed the Board he had submitted his budget presentation to Landscapes Unlimited Management (LGM). The LGM Executive Committee will be conducting a Zoom Meeting to review his budget submission. Upon review, the budget will be presented to the Three Crowns Committee on February 17<sup>th</sup>.

Mr. Reams also informed the Board that the instructional program is currently very busy. He shared that the new menu is in its final proof stages. Mr. DeGolia shared that Tandem Design and Build had been given a new direction on modernizing the outdoor deck which would provide additional seating for the restaurant.

- **PRC**

Ms. Hahn informed the Board that currently there has been no additional vandalism. She is in the process of discussing different options with BP to assist in providing soil for the PRC which will prepare the soil for development.

- **Refined Properties**

Mr. DeGolia summarized and highlighted the Status Report from Refined Properties. He shared that Refined Properties submitted their 30-day termination to ARAJPB on February 2<sup>nd</sup>. The contract will officially terminate on March 3<sup>rd</sup>. Both ARAJPB and Refined Properties feel this in the best interest to all parties. Ms. Kaufman agreed, but was concerned about the future learning curve for Ms. Hahn. Ms. Hahn informed the Board that she will communicate with the entire Board and will make sure it's a smooth transaction.

- **Architectural Review**

Ms. Freye had nothing to report.

- **Executive Committee**

Ms. Hahn shared that conversation was about preparations for the Regular Board Meeting at 6:00 p.m. and future meetings.

### **4. Interaction with City and County Representatives – Specific Issues and Concerns**

County Representative Kaufman shared that the County is in the process of helping the County Health Department with a temporary building as well as construction of the new Nordic Lodge. Ms. Sutherland had nothing to report from the city.

### **5. Other**

No Report.

### **6. Future Meetings/Agenda**

- Regular Board meeting - March 9<sup>th</sup>, 6:00 pm at 2435 King Blvd., Big Horn Conference Room
- Three Crowns Management Committee - March 17<sup>th</sup>, 7:30 am, 2435 King Blvd., Big Horn Conference Room.

**Office Closures:**



April 15<sup>th</sup> – Good Friday

**7. Public Comment**

There was no public comment.

**8. Good of the Order**

Mr. Hurless solicited the Boards opinions whether or not to continue with Zoom Meetings. It was determined by all that the Zoom Meetings were a great option and will continue.

**9. Adjournment**

There being no further action by the Board, a motion was made by Mr. Madsen and seconded by Mr. DeGolia to adjourn the meeting at 6:46 p.m. The motion carried with all members in attendance voting aye.

3-9-22  
Date

3-9-22  
Date

  
\_\_\_\_\_  
Board Officer

  
\_\_\_\_\_  
Presiding Officer



**CITY OF CASPER-NATRONA COUNTY HEALTH DEPARTMENT**  
**BOARD OF HEALTH MEETING**

**THURSDAY, MARCH 17TH, 2022**

**Virtual by Zoom or in person in the North Platte Conference Room**

**ZOOM LINK: <https://us02web.zoom.us/j/89436655252>**

**Phone: 1 253 215 8782 Passcode: 89436655252**

**5:30 PM**

**\*WE RECOGNIZE AND RESPECT COVID, WE WILL PRACTICE SOCIAL DISTANCING AND WILL REQUIRE MASKING BUT ZOOM COULD BE SOME INDIVIDUALS PREFERRED OPTION\***

**I. AGENDA/MINUTES**

- a. Previous Meeting Minutes/Notes**
  - i. February meeting minutes\*

**II. BUDGET/FINANCIAL**

- a. FINANCIALS**
  - i. January financials\*
  - ii. February financials\*
  - iii. FY 22 Budget Revisions\*

**III. BOARD**

- a. Next Meeting Date**
  - i. Proposed Meeting Date April 21st, 2022\*
  - ii. Dr. Jimada application\*

**IV. HEALTH OFFICER**

- i. Health Officer Report

**V. DIVISION REPORTS**

- a. ADMINISTRATION-Anna**
  - i. COVID-19 UPDATE**
    - 1. Update-Testing/Vaccination- all final contracts received

**ii. General Administration**

1. Reporting grid-updated, please review
2. Strategic Planning for Board-MAPP
3. Building update
  - a. ARPA funds
  - b. 501(c)3
  - c. loans
4. City of Mills-satellite-April 14<sup>th</sup>
5. Annual Report

**b. COMMUNICABLE DISEASE-Emma**

- i. Expedition
  1. Staffing DIS, Outreach
- ii. WyAETC
- iii. HIV Case Management

**c. COMMUNITY PREVENTION-Hailey**

- i. Community Prevention
- ii. WCRS
- iii. WYCC

**d. ENVIRONMENTAL HEALTH-Ruth**

- i. Complete Streets

**e. NURSING PROGRAMS**

- i. DISEASE PREVENTION CLINIC-Kendall
- ii. ADULT HEALTH PROGRAM-Mary Ann
- iii. MATERNAL CHILD HEALTH PROGRAM- Tonya

**f. PUBLIC HEALTH PREPAREDNESS- Tammy**

- i. Preparedness
- ii. Staffing
- iii. CPR

**g. City/County Liaison**

**h. Board Member Reports**

**i. Adjourn**

**CASPER UTILITIES ADVISORY BOARD  
CITY OF CASPER  
MEETING AGENDA**

Casper City Hall  
Downstairs Meeting Room

Wednesday, March 23, 2022 7:00 a.m.

**AGENDA:**

- \* 1. Consider Approval of the December 8, 2021 Meeting Minutes
- \* 2. Discuss Statistical Report
  - a. November 2021
  - b. December 2021
  - c. January 2022
  - d. February 2022
- \* 3. Presentation by the Natrona County Conservation District
- \* 4. Consider Contract for Outside-City Water Service with James A. See, 3810 Squaw Creek Road
- \* 5. Discuss FY2023 Capital Improvement Projects
  - a. Water Fund
  - b. Sewer Fund
  - c. WWTP Fund
- 6. Other Business
- 7. Adjournment

**Additional Information:**

- A. Agendas and approved minutes of the Central Wyoming Regional Water System Joint Powers Board can be accessed on their website, [www.wyowater.com](http://www.wyowater.com), under the News & Notices tab, or at the following links:

RWS Agendas - <http://www.wyowater.com/board-meetings>

RWS Minutes - <http://www.wyowater.com/board-minutes>

- B. Sales Tax Chart



**CASPER PUBLIC UTILITIES ADVISORY BOARD  
CITY OF CASPER**

**MEETING PROCEEDINGS**

**December 8, 2021**

**7:00 a.m.**

A regular meeting of the Casper Public Utilities Advisory Board was held on Wednesday, December 8, 2021 at 7:00 a.m. in the Downstairs Meeting Room of City Hall.

Present:       President Michael Bell  
                  Secretary John Lawson  
                  Member Richard Jay  
                  Member Bruce English  
                  Council Liaison Steve Cathey

Absent:         Vice President Jim Jones

Staff Present: Public Services Director, Andrew Beamer  
                  Financial Services Director, Jill Johnson  
                  Public Utilities Manager, Bruce Martin  
                  Administrative Technician, Janette Brown

Others:

The regular meeting was called to order at 7:01 a.m. by President Bell.

1. President Bell asked for a motion to approve the minutes from the November 17, 2021 meeting.

A motion was made by Board Member English and seconded by Board Member Jay to approve the minutes of the November 17, 2021 meeting as presented. Motion passed.

2. Mr. Martin asked the Board to reference the rate model on the screen. Mr. Martin stated that this is the same model that has been used for the last several years. Mr. Martin stated that the black line is the minimum reserves level. The blue line is the balance, and the green line is a 10% buffer above the minimum that is optimal for the Reserve Fund. Mr. Martin stated that the fear is that if the 10% buffer isn't there, we will be constantly operating around the reserve requirement and dipping down below the minimum. Mr. Martin stated that the goal is to operate above the black line.

Mr. Martin stated that the following assumptions were used to update the rate analysis proforma:

- 1) A 6% rate of inflation for operation and maintenance costs.

- 2) A 6% rate of inflation for Central Wyoming Regional Water expense. These rates are set by the RWS in July.
- 3) A 0.5% rate of growth.
- 4) The model assumes that \$12 M in grant and/or loan funding will be obtained for the 10 MG Reservoir rehabilitation or replacement project.
- 5) The model includes the continued use of \$2.5 M of 1%#16 funds each year for FY22 – FY26. One cent funding allows for 0.5% of the water mains to be replaced annually.

Mr. Martin stated that several of these assumptions can be adjusted to show the Board how Reserves will look with the adjustments.

Mr. Martin stated that the rates will be set for two years, 2022 and 2023. Mr. Martin stated that Council reviews the rates each year.

Mr. Martin stated that with no rate increase, the Water Fund Balance drops drastically.

President Bell asked if the rate model on the screen was only for the Water rate. Mr. Martin stated that was correct; the Sewer Rate Model will be reviewed next.

Secretary Lawson asked if the increase in Water Fund Revenues is 0.5% each year. Mr. Martin stated that was correct; when the factors are input in the model, it uses that factor for each year.

Board Member Jay asked if the RWS inflation factor is expected to increase by 6%. Mr. Martin stated that it is a good starting point. Mr. Martin stated that inflation costs are high right now, with chemicals and supplies seeing 8% to 10% increases.

Board Member Jay asked that the rate model reflect a 10% increase in inflation and RWS rate. Mr. Martin made the requested revisions.

President Bell asked if the rate included funding from the Infrastructure Bill. Mr. Martin stated it does not include any funds from the Infrastructure Bill. Mr. Martin stated that there is the potential that some of those funds would be available, but it is unknown at this point how they will be available, whether it will be grants or loans. President Bell stated that the newspaper stated that EPA gets \$50 B to disperse amongst the States, but Wyoming only gets \$63 M, and will be available in grants and forgivable loans.

Ms. Jill Johnson arrived. Mr. Martin introduced Ms. Johnson, Financial Services Director, to the Board.

Mr. Beamer stated that Casper will have to apply for funding from the Infrastructure Bill once the funds are available.

Board Member Jay asked that any decision on the Water Fund rate wait until the Board reviews the Sewer Fund rate.

Mr. Martin stated that the Sewer model uses 6% for inflation, growth, and Regional Wastewater System expenses. Mr. Martin stated that the model includes the continued use of \$500,000 of 1%#16 funds each year for FY22 – FY26 for sewer line replacement. Mr. Martin stated that the combination of One Cent funding and Sewer funds allow for 0.32% of the sewer mains to be replaced/rehabilitated annually.

Council Liaison Cathey asked if the sewer rate model does not include the major modifications that will be required at the WWTP in ten years. Mr. Martin stated that was correct. Mr. Martin stated that the model does not include setting any funds aside for the WWTP modifications as it would be an adder on top of the rate increase. Mr. Martin stated that with interest rates so low, the City would not make much on putting it in the bank.

Board Member Jay asked if the City is looking at the Infrastructure Bill funding for taking care of some of the issues at the WWTP now instead of later. Mr. Martin stated that staff will be looking at what will be available, and how it will be available. Mr. Martin stated that if the funds are available as a loan, even with Principal Forgiveness, it will have to be paid back so will show up in the Debt Service. Mr. Martin stated that as those funds come available, staff will look at using them for some of the projects. Mr. Martin stated that it looks like that funding will have to be spent by 2026, so if the WWTP won't be looking at nutrient removal for ten to fifteen years, staff can start looking at piping and other projects that will be used during the upgrade to take care of some of it now.

Council Liaison Cathey stated that depending on the Infrastructure Bill funding for projects is like counting your chickens before you know how many eggs have been laid.

Board Member Jay stated that in the same vein, if contingency planning isn't done, you could be caught flat footed.

Mr. Martin stated that staff will investigate different types of funding for the WWTP projects.

President Bell stated that EPA hasn't set any regulations for Selenium yet. Mr. Martin stated that he thinks EPA will set Selenium and Nutrient regulations in the next 10 – 15 years.

Secretary Lawson stated that 6% for inflation for the rest of the period will cause other issues. Council Liaison Cathey stated that it will cause issues if inflation ends up at 8% this year and lowers in the out years. Mr. Martin stated that is why the figure of 6% is being used in the rate model for each year, as it averages out.

President Bell stated that he thinks most of the increase in inflation is caused by fuel prices and he doesn't expect it to change unless some drastic changes are made.

Mr. Martin stated that Council is the rate setting authority, but recommendations from the Board will be included in the information packet to City Council.

Board Member English stated that he thinks the 6% rate increase matching the 6% inflation factor is a reasonable position to be in.

President Bell stated that he doesn't understand why staff doesn't operate at the reserve minimum. Mr. Martin stated that the reason for the 10% buffer is that the goal is to operate above the reserve requirement. Mr. Martin stated that if the buffer is eliminated, there will be a lot of time operating at the minimum reserve limit and dipping into reserves. Mr. Martin stated that is not optimal for the reserves. Mr. Martin stated that it is better to have smaller rate increases each year than to have small rate increases now, and very large rate increases in out years.

Secretary Lawson stated that we don't know what inflation will be in another year, or two, but we know what it is now. Secretary Lawson stated that we're just trying to match the inflation on the Water rate. Secretary Lawson asked about the increase in the Sewer rate. Secretary Lawson stated that 6% is explained by inflation, but what about the other 5%. Mr. Martin stated that the other 5% is the WWTP capital expenditures, and Sewer main replacements. Mr. Martin stated that the rate increase is never really going to match the rate of inflation due to planned capital expenditures.

President Bell asked what the water and sewer rates are in other towns. Mr. Martin asked the Board to reference the rate comparison on the screen. Mr. Martin stated that Casper is in the middle, so the rates are average. Mr. Martin stated that every system is different, but comparable to surrounding entities.

Mr. Martin stated that some entities use different funding, like a 6<sup>th</sup> cent tax, to help keep their rates down. Mr. Martin stated that 1% funding helps keep the Casper rates down. Mr. Martin stated that the rate models have anticipated 1% if it passes, but if it doesn't pass, the rates will have to be increased to cover the costs, or capital expenditures will have to be decreased.

Council Liaison Cathey stated that there are some big gaps in capital spending and infrastructure maintenance. Council Liaison Cathey asked what the split is on streets with utility replacements. Mr. Beamer stated that Utilities is charged for the pipe replacement, and the surface replacement above the pipe, and Streets would pick up the balance.

Mr. Martin stated that Council Liaison Cathey makes a good point. Mr. Martin stated that if Council decides to move some of the One Cent funding over to Streets, capital will either have to be reduced, or the rates will have to be increased in order to offset it.

Board Member Jay stated that people see streets, they don't see the water and sewer mains. Mr. Beamer stated that they do see their water and sewer bill. Board Member Jay stated that they don't vote on their water and sewer bills either.

Council Liaison Cathey stated that he doesn't think it will be a major surprise to anyone that things go up because of inflation. Council Liaison Cathey stated that it should be an easy sell to the public due to the increased costs of supplies and fuel, and the material

shortages. Council Liaison Cathey stated that the cost of pipe has gone up and is two to three months out because of production.

Mr. Martin stated that the North Platte Sanitary Sewer Project is getting ready to go out for bid and the project estimate increased \$1 M in eight months.

President Bell asked the Board how they wish to proceed. Board Member English stated that with all the factors he thinks that a 6% water rate increase and 11% sewer rate increase is a good balance.

Secretary Lawson stated that these rate increases are for two years, but asked if they are reviewed every year. Mr. Martin stated that the rate increases are set for two years, but are reviewed each year and can be adjusted in the off year.

Board Member English asked when the last rate increase took place. Mr. Martin stated that rates increased in January 2021. Mr. Martin stated that the water rate increase was 3%, and the sewer rate increase was 6%.

Mr. Martin stated that in the Financial Plan set by Raftelis in 2017-2018, they had the water rate increase at 3% for 10 years, and sewer rate increase at 8% for 10 years. Mr. Martin stated that was not anticipating the inflation that is being seen now. Mr. Martin stated that things are going to change every year.

Secretary Lawson stated that no one could predict what is going on now.

A motion was made by Board Member Jay and seconded by Board Member English to recommend to Council a rate increase of 6% for water, and 11% for sewer to go into effect each year on January 1, 2022 and on January 1, 2023.

Council Liaison Cathey stated that up until this year there was a 3% water and 8% sewer rate increase projected, so in reality over the projections there is only a 3% increase due to inflation.

Board Member Jay stated that the expense projections were lower in the long term.

Motion passed.

3. In other business:

- a. Board Member Jay wished staff a Merry Christmas and thanked them for all they do for the citizens. Secretary Lawson stated that is seconded by all the Board.

President Bell asked what the meeting outlook is for January. Mr. Martin stated that there are no Outside-City Agreements to discuss, so there might not be a meeting in January.

A motion was made by Secretary Lawson and seconded by Board Member English to adjourn the meeting at 7:51 a.m. Motion passed.

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Secretary

**CITY OF CASPER PUBLIC UTILITIES  
CASPER, WYOMING  
STATISTICAL REPORT  
NOVEMBER 2021**

	<u>THIS MONTH</u>	<u>LAST MONTH</u>	<u>YEAR AGO THIS MONTH</u>	<u>THIS FISCAL YEAR TO DATE</u>	<u>LAST FISCAL YEAR TO DATE</u>
<b>TOTAL GALLONS PURCHASED</b>	148,355,741	184,337,611	148,482,128	1,846,575,598	1,980,470,580
<b>NEW SERVICES</b>	10	4	11	45	51
<i>* Billed to Casper by Central Wyoming Regional Water System Joint Powers Board starting October 1, 1997.</i>					
<b>PRECIPITATION (Inches)</b>	0.48	2.69	0.04	6.58	5.48

**REPAIRS**

	<u>THIS MONTH</u>	<u>LAST MONTH</u>	<u>YEAR AGO THIS MONTH</u>	<u>THIS FISCAL YEAR TO DATE</u>	<u>LAST FISCAL YEAR TO DATE</u>
<b>WATER MAIN BREAKS</b>	3	3	3	13	12
<b>SERVICE LINE BREAKS</b>	1	3	1	13	2
<b>SEWER MAIN STOPPAGES</b>	1	2	4	5	4

**NUMBER OF ACTIVE ACCOUNTS**

	<u>THIS MONTH</u>	<u>LAST MONTH</u>	<u>YEAR AGO THIS MONTH</u>
<b>DOMESTIC (WATER &amp; SEWER)</b>	19,819	19,838	19,802
<b>COMMERCIAL (WATER &amp; SEWER)</b>	1,682	1,687	1,678
<b>OUTSIDE CITY (WATER RES)</b>	492	494	491
<b>OUTSIDE CITY (WATER-COMM)</b>	135	136	129
<b>IRRIGATION ONLY</b>	232	241	245
<b>TOTAL NUMBER OF ACCOUNTS</b>	22,360	22,396	22,345

**CITY OF CASPER PUBLIC UTILITIES  
CASPER, WYOMING  
STATISTICAL REPORT  
DECEMBER 2021**

	<u>THIS MONTH</u>	<u>LAST MONTH</u>	<u>YEAR AGO THIS MONTH</u>	<u>THIS FISCAL YEAR TO DATE</u>	<u>LAST FISCAL YEAR TO DATE</u>
<b>TOTAL GALLONS PURCHASED</b>	143,199,077	148,355,741	150,325,756	1,989,774,675	2,141,674,744
<b>NEW SERVICES</b>	7	10	13	52	58

*\* Billed to Casper by Central Wyoming  
Regional Water System Joint Powers  
Board starting October 1, 1997.*

<b>PRECIPITATION (Inches)</b>	0.63	0.48	0.68	7.21	6.08
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**REPAIRS**

	<u>THIS MONTH</u>	<u>LAST MONTH</u>	<u>YEAR AGO THIS MONTH</u>	<u>THIS FISCAL YEAR TO DATE</u>	<u>LAST FISCAL YEAR TO DATE</u>
<b>WATER MAIN BREAKS</b>	0	3	5	13	14
<b>SERVICE LINE BREAKS</b>	2	1	2	15	2
<b>SEWER MAIN STOPPAGES</b>	2	1	2	7	5

**NUMBER OF ACTIVE ACCOUNTS**

	<u>THIS MONTH</u>	<u>LAST MONTH</u>	<u>YEAR AGO THIS MONTH</u>
<b>DOMESTIC (WATER &amp; SEWER)</b>	19,856	19,819	19,789
<b>COMMERCIAL (WATER &amp; SEWER)</b>	1,683	1,682	1,687
<b>OUTSIDE CITY (WATER RES)</b>	494	492	488
<b>OUTSIDE CITY (WATER-COMM)</b>	135	135	129
<b>IRRIGATION ONLY</b>	229	232	244
<b>TOTAL NUMBER OF ACCOUNTS</b>	22,397	22,360	22,337



**CITY OF CASPER PUBLIC UTILITIES  
CASPER, WYOMING  
STATISTICAL REPORT  
JANUARY 2022**

	<u>THIS MONTH</u>	<u>LAST MONTH</u>	<u>YEAR AGO THIS MONTH</u>	<u>THIS FISCAL YEAR TO DATE</u>	<u>LAST FISCAL YEAR TO DATE</u>
<b>TOTAL GALLONS PURCHASED</b>	158,342,330	143,199,077	141,759,539	2,148,117,005	2,284,397,487
<b>NEW SERVICES</b>	10	7	7	62	63
<i>* Billed to Casper by Central Wyoming Regional Water System Joint Powers Board starting October 1, 1997.</i>					
<b>PRECIPITATION (Inches)</b>	0.90	0.63	0.48	8.11	6.56

**REPAIRS**

	<u>THIS MONTH</u>	<u>LAST MONTH</u>	<u>YEAR AGO THIS MONTH</u>	<u>THIS FISCAL YEAR TO DATE</u>	<u>LAST FISCAL YEAR TO DATE</u>
<b>WATER MAIN BREAKS</b>	3	0	1	16	15
<b>SERVICE LINE BREAKS</b>	0	2	1	15	2
<b>SEWER MAIN STOPPAGES</b>	3	2	0	10	5

**NUMBER OF ACTIVE ACCOUNTS**

	<u>THIS MONTH</u>	<u>LAST MONTH</u>	<u>YEAR AGO THIS MONTH</u>
<b>DOMESTIC (WATER &amp; SEWER)</b>	19,893	19,856	19,828
<b>COMMERCIAL (WATER &amp; SEWER)</b>	1,682	1,683	1,689
<b>OUTSIDE CITY (WATER RES)</b>	495	494	492
<b>OUTSIDE CITY (WATER-COMM)</b>	135	135	129
<b>IRRIGATION ONLY</b>	228	229	244
<b>TOTAL NUMBER OF ACCOUNTS</b>	22,433	22,397	22,382

**CITY OF CASPER PUBLIC UTILITIES  
CASPER, WYOMING  
STATISTICAL REPORT  
FEBRUARY 2022**

	<u>THIS MONTH</u>	<u>LAST MONTH</u>	<u>YEAR AGO THIS MONTH</u>	<u>THIS FISCAL YEAR TO DATE</u>	<u>LAST FISCAL YEAR TO DATE</u>
<b>TOTAL GALLONS PURCHASED</b>	140,002,333	158,342,330	136,512,164	2,288,119,338	2,409,879,811
<b>NEW SERVICES</b>	4	10	6	66	67

*\* Billed to Casper by Central Wyoming  
Regional Water System Joint Powers  
Board starting October 1, 1997.*

<b>PRECIPITATION (Inches)</b>	0.85	0.90	0.41	8.96	7.38
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**REPAIRS**

	<u>THIS MONTH</u>	<u>LAST MONTH</u>	<u>YEAR AGO THIS MONTH</u>	<u>THIS FISCAL YEAR TO DATE</u>	<u>LAST FISCAL YEAR TO DATE</u>
<b>WATER MAIN BREAKS</b>	3	3	1	19	16
<b>SERVICE LINE BREAKS</b>	1	0	2	16	3
<b>SEWER MAIN STOPPAGES</b>	0	3	1	10	6

**NUMBER OF ACTIVE ACCOUNTS**

	<u>THIS MONTH</u>	<u>LAST MONTH</u>	<u>YEAR AGO THIS MONTH</u>
<b>DOMESTIC (WATER &amp; SEWER)</b>	19,895	19,893	19,786
<b>COMMERCIAL (WATER &amp; SEWER)</b>	1,677	1,682	1,681
<b>OUTSIDE CITY (WATER RES)</b>	496	495	492
<b>OUTSIDE CITY (WATER-COMM)</b>	136	135	128
<b>IRRIGATION ONLY</b>	225	228	243
<b>TOTAL NUMBER OF ACCOUNTS</b>	22,429	22,433	22,330



# Natrona County Conservation District

5880 Enterprise Drive, Suite 100 • Casper, Wyoming 82609 • 307-261-5436, ext. 4

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March 10, 2022

City of Casper Public Utilities Board  
Attn: President Bell  
200 N David Street  
Casper, WY 82601

**RE: FY2023 Funding Request from the Natrona County Conservation District (NCCD)**

Dear President Bell and Board Members:

The Natrona County Conservation District (NCCD) Board of Supervisors would like to request \$40,000 from the City of Casper Public Utilities Board for operational funding for FY2023. The operational funding that the CPU provides is vital for the NCCD to continue to manage active grants, apply for new grant opportunities, manage and implement ongoing irrigation and soil best management practices (BMPs), and continue with our water quality program.

We continue to see a decrease in the selenium levels in most of our waterbodies, which is good news for livestock and wildlife, as well as the citizens of Natrona County. I will bring a copy of our 2021 Water Quality Report to the meeting on March 23<sup>rd</sup>.

Our major partner for large pipeline projects, Casper Alcova Irrigation District (CAID), has gone through several employee changes in the last few years, as well as Board of Commissioner changes. Pipeline projects have been put on hold until a time that the new staff can get up to speed on their job responsibilities. The NCCD Board of Supervisors have begun to research the selenium-reducing value of other types of projects, outside of the irrigation practices, as well.

I have included our FY2021 Summary of Accomplishments for your information, as well as our FY2021 Report and FY2022 Plan in one document.

We will be hosting our Legislative Luncheon in the fall of 2022 once again, so please try to attend for a full update on projects. Invites will be sent out prior to the event. Thank you so much for your consideration of our base funding. I can be contacted at 307-261-5436, Ext. 4, or [lisa.ogden@wy.nacdnet.net](mailto:lisa.ogden@wy.nacdnet.net), if you have any questions.

Sincerely,

Lisa Ogden  
District Manager

# Natrona County Conservation District

- » FY2021 Summary of Accomplishments
  - » FY2021 Report
    - » FY2022 Plan



Conserving our natural resources while  
preserving our way of life.

### NCCD Priorities

- Overall Health of the Watershed
- Water Quality & Quantity
- Proper Soil Management
- Rangeland Quality
- Landowner Education & Technical Assistance
- Locally Led & Realistic Conservation
- Ongoing Partnership Development
- Voluntary Landowner Participation
- Conservation Seedling Tree Sales



NCCD Board of Supervisors & Staff

Back Row (Left to Right):

**Andy Anderson**—Supervisor, **Dennis Scott**—Chairman

Front Row (Left to Right):

**Ric Herman** —Vice—Chairman, **Scott Smith**—Supervisor, **Tammy Cobb**—Treasurer, **Kenny Wolfley**—NRCS District Conservationist— **Lisa Ogden**— District Manager

### Natrona County

### Conservation District

5880 Enterprise Drive, Suite 100

Casper, Wyoming 82609

307.261.5436 Ext. 4

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[lisa.ogden@wy.nacdnet.net](mailto:lisa.ogden@wy.nacdnet.net)

[www.nccdwyoming.com](http://www.nccdwyoming.com)



# Natrona County Conservation District

FY2021 Accomplishments

In a Glance

## Water Quality & Water Quantity ~

- Converted 281 Acres of Previously Flood Irrigated Cropland to More Effective and Conservative Sprinkler Systems;
- Eliminated 7,995 feet of Earthen Ditch and Installed 8,134 feet of Pipeline;
- Installed 4 Livestock Wells and 2,350 feet of Pipeline to 7 Wildlife/Livestock Watering Facilities, Providing Water to 13,976 Acres;
- FY2021 Investment in the Watershed (with Partners) — \$1,005,220 (WDEQ 319 Funding—\$243,228, EQIP — \$270,050, Landowners—\$423,561, WWRT—\$68,000, and other partners);
- Monthly Water Quality Sampling at 11 Sampling Sites Analyzed for Selenium and Field Data Taken;
- Water Quality Data Continues to Show a Downward Trend in Selenium Concentration in the Watershed.



## Soil Health ~

- Implemented Soil Health Practices on 94 Acres.

## Education ~

- CAID Annual Meeting Presentation for 60 Irrigators;
- Co-hosted Central Wyoming Tree School for 64 participants;
- Co-hosted Casper Mountain Home-owners' class;
- Visited with 100s of landowners at Central Wyoming Home Show.

## Seedling Tree Sales ~

- Provided 6,400 Affordable Seedling Trees and Shrubs to 92 Landowners;
- Sold Planting Polymer and Weed Barrier to Protect Soils from Erosion and Moisture Loss.





## Surface Water Quality

Total watershed health is the top priority for the Natrona County Conservation District (NCCD). Watershed health includes all aspects of water quality (both chemical and biological), water availability, soil health and management, as well as rangeland quality. The NCCD works to maintain and improve the health of the watershed by implementing best management practices (BMPs) that are determined to be an effective and realistic means of preventing or reducing the amount of pollution generated by nonpoint sources to a level compatible with water quality goals.

Large deposits of Cody Shale are prevalent in the underlying geology of much of Natrona County. As a result, large concentrations of the heavy metal selenium are abundant within the soil. Due to the metal's characteristic of being highly soluble in water, the North Platte River and its associated drainages are quite vulnerable to high levels of selenium. The BMPs that are implemented by landowners in partnership with NCCD are primarily focused on the reduction of selenium transportation through the watershed, but also emphasize protection of water quality and promotion of soil conservation within our watershed.

For more information regarding the watershed and the efforts of the NCCD, please see our website at [www.nccdwyoming.com](http://www.nccdwyoming.com).



# Water Quality & Quantity in the Watershed

## Actual Completed Projects in FY2021 —

Flood to Sprinkler ~ **281 Acres**

Earthen Ditch Eliminated ~ **7,995 Feet**

Pipeline Installed ~ **8,134 Feet**

Wildlife/Stock Wells ~ **4**

Wildlife/Stock Pipeline ~ **2,350 Feet**

Wildlife/Stock Watering Facilities ~ **7**

Wildlife/Stock Water to **13,976 Acres**

Channel/Stream Bed Stabilization ~ **7 Structures**



## Projected Projects for FY2022 —

Flood to Sprinkler ~ **300 Acres**

Earthen Ditch Eliminated ~ **10,000 Feet**

Pipeline Installed ~ **10,000 Feet**

Wildlife/Stock Wells ~ **6**

Wildlife/Stock Pipeline ~ **10,000 Feet**

Wildlife/Stock Watering Facilities ~ **10**

Wildlife/Stock Water to **20,000 Acres**

Soil Health Principles on **100 Acres**

## Water Quality Sampling —

Monthly Water Quality Sampling took place in FY2021 and continues into FY2022. The NCCD samples 11 different locations for total selenium. Annual water quality reports are compiled and reviewed for quality assurance by a licensed Environmental Engineering firm. Overall water quality has continued to improve on a yearly basis.



## Soil Health Practices

FY2021 —

- Implemented long-term soil health practices on 94 acres, including soil armor, minimizing disturbance, plant diversity, continuous live plant/root, and livestock integration.



FY2022—

- Will continue to work with landowners to implement soil health practices.



## Education

FY2021 —

- Co-hosted Central Wyoming Tree School for 64 participants in October of 2020;
- Staffed a booth at the 2021 Home & Garden show to promote the NCCD, answering resident and landowner questions;
- Casper Mountain Landowner's Class in May 2021.



FY2022—

- Plans for all of the above as well as soil health educational classes and re-instate the legislative luncheon.

## Seedling Tree Sales

FY2021—

- Provided 6,200 trees at affordable prices to 92 landowners;
- Assisted landowners with planning shelterbelts and tree selection.



FY2022—

- FY2022 Tree Program will see another 5,000 to 7,000 trees planted in Natrona County and will continue to provide information on tree selection, planting techniques, and shelterbelt design in Natrona County.



# Budget Summary

## FY2021 Final & FY2022 Budget

| <b>NCCD Financials</b>                                             | <b>FY2021<br/>Actual</b> | <b>FY2022<br/>Budget</b> |
|--------------------------------------------------------------------|--------------------------|--------------------------|
| <b>Beginning of Fiscal Year (FY)</b>                               |                          |                          |
| Reserves                                                           | \$ 259,199               | \$ 274,199               |
| General Fund                                                       | \$ 41,444                | \$ 56,970                |
| <b>All Cash on Hand (Beginning of FY)</b>                          | <b>\$ 300,643</b>        | <b>\$ 331,169</b>        |
| <b>Revenue</b>                                                     |                          |                          |
| Local Support (City of Casper/Natrona County)                      | \$ 35,000                | \$ 70,000                |
| State Support (WDA WQ Base & Lab Funds)                            | \$ 11,072                | \$ 13,325                |
| Gross Retail Sales (Seedling Trees, Polymer)                       | \$ 13,709                | \$ 10,000                |
| Grants (WDEQ 319, WWDC SWPP, WDA)                                  | \$ 278,474               | \$ 314,538               |
| Project Funds (Selenium Funds-City/County)                         | \$ 50,000                | \$ 50,000                |
| Special Projects                                                   | \$ -                     |                          |
| Interest                                                           | \$ 135                   | \$ 250                   |
| <b>Total FY Revenue</b>                                            | <b>\$ 388,390</b>        | <b>\$ 458,113</b>        |
| <b>Expenditures</b>                                                |                          |                          |
| Administration (Personnel, Board & Office Exp.)                    | \$ 62,741                | \$ 68,193                |
| Operations (BMPs, Retail Costs, Educational)                       | \$ 280,201               | \$ 535,629               |
| Indirect (Insurance, Indirect Payroll Costs)                       | \$ 12,109                | \$ 13,490                |
| <b>Subtotal</b>                                                    | <b>\$ 355,051</b>        | <b>\$ 617,312</b>        |
| Difference in End of Year Liabilities                              |                          |                          |
| <b>Total FY Expenditures</b>                                       | <b>\$ 355,051</b>        | <b>\$ 617,312</b>        |
| <b>Total Cash on Hand Fiscal Year End (FYE)</b>                    | <b>\$ 333,982</b>        | <b>\$ 171,970</b>        |
| <b>End of Fiscal Year (FY)</b>                                     |                          |                          |
| FYE Balance of Capital Reserves                                    | \$ 15,000                | \$ 15,000                |
| FYE Balance of Restricted Reserves (PrePaid Grant & Project Funds) | \$ 199,199               | \$ 40,000                |
| FYE Balance of Emergency Reserves (1 Year Operating Costs)         | \$ 60,000                | \$ 60,000                |
| <b>Total Reserves FYE</b>                                          | <b>\$ 274,199</b>        | <b>\$ 115,000</b>        |
| <b>NCCD General Fund at FYE</b>                                    | <b>\$ 59,783</b>         | <b>\$ 56,970</b>         |

For further information, please visit our website, [www.nccdwyoming.com](http://www.nccdwyoming.com), or call 307.261.5436, Ext. 4.

February 9, 2022

MEMO TO: Michael Bell, President  
Members, Casper Public Utilities Advisory Board

FROM: Andrew Beamer, P.E., Public Services Director  
Bruce Martin, Public Utilities Manager

SUBJECT: Authorizing a Contract for Outside-City Water Service with James A. See

**Meeting Type & Date**

CPU Advisory Board Meeting  
February 23, 2022

**Action Type**

Approval

**Recommendation**

That the CPU Advisory Board authorize a Contract for Outside-City Water Service with James A. See.

**Summary**

This contract provides Outside-City water service for 3810 Squaw Creek Road, a parcel of land located west of Casper in the Squaw Creek Area. The property will obtain water service by connecting to the new 12-inch West Casper Zone II water main located in Squaw Creek Road. The property is located approximately 150 feet north of the water main. The Natrona County Board of Commissioners have issued a License to the Owner for installation of the water service line in the Squaw Creek Road Right of Way. A curb stop and meter pit will be located near the water main with City ownership and responsibility ending at the curb stop. The Owners will furnish, install, own, and maintain the meter pit and water service line from the curb stop to the residence.

This property is not contiguous to the Casper City limits and a Commitment to Annex has been signed as it is within Casper's growth boundary.

This agreement will be presented to the Casper City Council at an upcoming regular Council Meeting.

**Financial Considerations**

No financial considerations

**Oversight/Project Responsibility**

Bruce Martin, Public Utilities Manager

**Attachments**

Agreement

Commitment to Annex

James See

Contract for Outside-City Water Service

## CONTRACT FOR OUTSIDE-CITY WATER SERVICE

THIS AGREEMENT is made, dated, and signed this \_\_\_\_\_ day of \_\_\_\_\_, 2022, by and between the City of Casper, Wyoming, a municipal corporation, 200 North David Street, Casper, Wyoming 82601, hereinafter referred to as “City”, and James A. See, 3810 Squaw Creek Road, Casper, Wyoming 82604; hereinafter referred to as “Owner.”

### RECITALS

- A. Owner is the owner of certain land as described in Exhibit “A” (attached hereto and made a part of this Agreement) being the N/2 of Lot 34 of the Swingle Ranch Tracts, being located in the NW1/4 of the SE1/4 of Section 24, Township 33 North, Range 80 West of the 6th P.M., in Natrona County, Wyoming, with an address of 3810 Squaw Creek Road, Casper Wyoming 82604, which is not within the corporate limits of the City of Casper; and,
- B. Owner desires to obtain water service from City for such property as described in Exhibit “A”; and,
- C. Owner can connect by a service line into the 12-inch water main located in Squaw Creek Road; and,
- D. Owner has obtained License **29-21-12**, attached as Exhibit “B” (attached hereto and made a part of this Agreement), from the Natrona County Board of Commissioners authorizing the water service to be placed in the Squaw Creek Road right of way; and,
- E. Owner and City have agreed to such outside-city water service under the terms and conditions of this Agreement.

NOW THEREFORE, it is hereby agreed among the parties as follows:

#### 1. Service

- a. The property served shall be limited to that described in Exhibit “A.” No other properties shall be served without the express permission of the City Council of the City of Casper.
- b. Owner shall be allotted one (1), water service connection and meter to the property shown on Exhibit “A.” No other properties may be served from this connection.
- c. The water service line curb box shall be installed approximately ten (10) feet from the transmission line located in Squaw Creek Road. A meter pit and water meter shall be installed by Owner immediately downstream of the curb box.
- d. The City shall own, operate, and maintain the individual 1-inch service line to the curb stop. The Owner shall own, operate, and maintain the meter pit.

- e. The Owner shall, at Owner's sole cost and expense, install a water service line from the meter pit to the Owner's property.
- f. The Owner shall own, operate and maintain the water service line beyond the curb box located on Squaw Creek Road.
- g. The Owner shall be responsible for obtaining easements from other property owners for the water service line as needed at its sole cost and expense.

2. Right of Inspection

- a. The City shall have the right to inspect all water system construction. All water system construction must meet City requirements. Before connection of the water services to any building, all work must be accepted and approved by the City.
- b. The curb box for the water service line shall be protected during the subsequent course of developing the property from damage, and the Owner shall be wholly responsible for the repair and replacement to the City's satisfaction of such that are damaged or destroyed. If the Owner shall fail or refuse to promptly repair or replace such boxes as required, the City may do so and charge the Owner directly for said cost. The Owner shall adjust said valve and curb boxes to finished grade.

3. Charges for Service

- a. All meter pits, vaults, and water meters, as required by the City's staff, shall be obtained and installed by and at the Owner's sole cost and expense according to the rules and regulations of the City. The meter pit or vault shall remain the property of the Owner and be located on the property lines.
- b. Owner will pay to the City the then-current outside-City system investment charge for each connection (lot) to be served with water. The Owner shall also pay to the Central Wyoming Regional Water System Joint Powers Board, the then-current Regional Water System investment charge for each connection to be served with water. Payment will be made prior to actual receipt of water service provided by the City.
- c. The charge for water service provided shall be at the City's existing rate as the same shall apply from time to time for all retail outside-City water service, until such time as said property is annexed into the City of Casper. After annexation, the rates will be the existing rates for retail inside-City water service.

4. Regulation

- a. Water service to be provided shall be only to the extent provided for herein and to the extent that said water service is available and above that which is necessary to

satisfy the needs of the incorporated area of the City of Casper. In times of drought, extreme demand, or facility failure, water service may not be available.

- b. Owner shall make the necessary provisions so that each building to be served shall have a pressure reducing valve limiting pressure to a maximum of 60 psi, and shall encourage all residents to adhere to the following water saving device recommendations: toilets with a maximum flush of 3 1/3 gallons; aerators which provide for a maximum flow of 1 gpm on all bathroom sinks; and water saving shower heads to limit flow to maximum 3.0 gpm.
- c. The Owner agrees to abide by the rules and regulations of the City regarding the use of its water and sewer facilities, all relevant ordinances of the City of Casper relating to water and sewer service; all other state and federal laws, rules, and regulations including, but not limited to, all provisions of the Federal Pretreatment Regulations (40CFR, Part 403), and all City ordinances relating to industrial pretreatment.

5. Fire Flows

- a. The Owner agrees that fire flow capabilities to his properties are impractical at this time. The Owner, by signing this agreement, understands that there are certain risks that Owner and Owner's property may be subject to by not having fire flow capabilities. The Owner is willing to assume these risks and irrevocably, fully and forever releases and discharges the City of Casper, the City Council, and its mayor, the Casper Public Utilities Board, and all their officers, employees, agents, managers, and contractors from all negligence, claims, demands, liabilities, causes of action, or damages of any kind relating to any harm, personal injury, wrongful death, property damage, or debt suffered resulting from lack of fire flow to Owner's property.
- b. The terms of this release in this Agreement are contractual and not a mere recital. If the property is owned or leased by the Owner, and anyone else as husband and wife, tenants in common, partnership, corporation, or any other legal entity other than an individual, Owner hereby states and certifies that the Owner is authorized by such individual or other entity to bind such individual or entity to this release. This release shall be binding upon the Owner's personal representatives, heirs, successors, and/or assigns. The Owner acknowledges by execution of this release that Owner fully understands these provisions and fully and voluntarily enters into them. This release shall not affect any immunities of the City of Casper pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq., as amended.

6. Construction Term

The Owner shall be allowed two (2) years from the time of consummation of this Agreement to complete the water service line construction and necessary



improvements. Should the construction not be completed within this time period, this Agreement shall automatically become null and void.

7. Annexation

- a. The Owner hereby agrees to annex its property to the City upon the request of the City Council, or upon a property owner's petition for the annexation thereof. The Owner and its mortgagee(s) shall execute a commitment to annex its property to the City of Casper on a form acceptable to the City of Casper. The commitment to annex form shall be executed concurrently with this agreement. It shall provide that the commitment to annex shall be binding upon the Owner and its mortgagee(s), their heirs, successors, and assigns forever, and shall be included in every sale, conveyance or mortgage involving the above-described property. It shall further run with and bind the real property described and set forth in Exhibit "A." This Agreement shall terminate, and be null and void between the parties, and the City shall have the right to terminate all services provided under this Agreement if the Owner fails to annex its property to the City within one (1) year after being requested to do so by the City Council, or within one (1) year after the City Council's approval of a property owner's petition for the annexation thereof.
- b. Upon annexation and thereafter, Outside Property Owners shall dedicate all rights of way and easements deemed necessary to the City, all in a form acceptable to the City and meeting Casper Municipal Code requirements.
- c. Upon annexation and thereafter, Outside Property Owners, at their sole cost and expense, shall plat any unplatted property in accordance with requirements set forth in the Casper Municipal Code.
- d. Upon annexation and thereafter, Outside Property Owners shall agree to waive any statutory right to oppose City zoning requirements or designations as set forth in the Casper Municipal Code.

8. Future Improvements

- a. The Owner agrees to participate in future water system, sewer system, street improvements, sidewalk improvements, street lighting improvements, and other needed municipal improvements on Squaw Creek Road at the request of the City Council of Casper. The participation may be with the City of Casper, an Improvement and Service District, a Water and Sewer District, or a private developer.
- b. Future design and construction costs include, but are not limited to, planning, design, construction, land acquisition, financing, and legal.
- c. The Owner agrees to and hereby waives any statutory right to protest the commitment to participate in future water system, sewer system, street, sidewalk,

street lighting, or other needed municipal system improvements. The Owner further agrees to and hereby waives any statutory right to protest the creation of a Local Assessment District, an Improvement and Service District, or a Water and Sewer District established for the purpose of street, sidewalk, street lighting, or other needed municipal improvements which would encompass his property.

- d. This commitment to participate in future water system, sewer system, street, sidewalk, street lighting, or other municipal improvement design and construction shall be included in every sale, conveyance, or mortgage involving the above described property and shall be binding upon the current owners and mortgagees, and all heirs, successors in interest and assigns. This commitment shall be binding upon and run with the land set forth herein.
- e. Needed water and sewer main extensions/improvements including, but not limited to, planning, design, land acquisition, and construction are the responsibility of the Outside Property Owner. Water and sewer main extensions must extend to and through the property. Water and sewer service lines must not extend in rights of way beyond the property line without approval of the City Engineer. Outside Property Owners are responsible for the costs associated with the extensions/improvements.

9. Discontinuance of Utility Services/Remedies

- a. A utility service provided under this Agreement may be discontinued in accordance with Casper Municipal Code Section 13.03.070, or for any material breach of this Agreement by the Owner.
- b. The remedies in this section are in addition to any other remedies in this Agreement, or which the City may otherwise have at law or equity, and are not a limitation on the same. The Owner further agrees to pay all reasonable attorneys' fees, court costs, and litigation costs if the City must enforce the provisions of this Agreement in a court of law.

10. General Provisions

- a. Successors, Assigns and Recording: The terms and conditions of this Agreement shall be binding upon the parties hereto, and shall inure to the benefit of all parties hereto and their respective heirs, successors, assigns, and grantees and shall bind and run with the real property and set forth in Exhibit "A" attached hereto, and shall be recorded in the Natrona County real estate records by the City at the Owner's sole cost and expense. The Owner shall not assign this Agreement or otherwise sub-contract its duties and responsibilities as set forth in this Agreement without the prior written consent of the City.
- b. Wyoming Governmental Claims Act: The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming



Statute Sections 1-39-101, et seq. The City specifically reserves the right to assert any and all immunities, rights, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

- c. Governing Law and Venue: This Agreement, its interpretation and enforcement shall be governed and construed in accordance with the laws of the State of Wyoming. Any litigation regarding this Agreement shall be resolved in a court of competent jurisdiction situated in Natrona County, Wyoming.
- d. Complete Agreement: This Agreement shall constitute the entire understanding and agreement of the parties, and supersedes any prior negotiations, discussions or understandings.
- e. Amendment: No amendment or modification of the terms of this Agreement shall be valid or enforceable unless made in writing and executed by all parties hereto.
- f. Waiver: Failure on the part of either party to enforce any provision of this Agreement, or the waiver thereof, in any instance, shall not be construed as a general waiver or relinquishment on its part of any such provision, but the same shall nevertheless be and remain in full force and effect.
- g. No Third Party Beneficiary Rights: The parties to this Agreement do not intend to create in any other individual or entity the status of third-party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties and obligations contained in this Agreement shall operate only between the parties to this Agreement, and shall inure solely to the benefit of the parties to this Agreement. The parties to this Agreement intend and expressly agree that only parties signatory to this Agreement shall have any legal or equitable right to seek to enforce this Agreement, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Agreement, or to bring an action for the breach of this Agreement.
- h. Severability: If any term of this Agreement is to any extent illegal, otherwise invalid, or incapable of being enforced, such term shall be excluded to the extent of such invalidity or unenforceability; all other terms hereof shall remain in full force and effect; and, to the extent permitted and possible, the invalid or unenforceable term shall be deemed replaced by a term that is valid and enforceable and that comes closest to expressing the intention of such invalid or unenforceable term. If application of this Severability provision should materially and adversely affect the economic substance of the transactions contemplated hereby, the Party adversely impacted shall be entitled to compensation for such adverse impact, provided the reason for the invalidity or unenforceability of a term is not due to the misconduct by the Party seeking such compensation.
- i. Notices: Notices required or permitted to be given by a Party to the others must be in writing and either delivered in person or sent to the address shown below (or

such subsequent address as may be designated by either party in writing) by certified mail, return receipt requested and postage prepaid (or by a recognized courier service, such as Federal Express, UPS, or DHL), or by facsimile with correct answerback received, and will be effective upon receipt:

Owner Info  
James A. See  
3810 Squaw Creek Road  
Casper, Wyoming 82604

City of Casper  
Attn: Public Services Director  
200 North David Street  
Casper, Wyoming 82601

- j. Headings: The section headings contained in this Agreement are for reference purposes only and shall not affect in any way the meaning or interpretation thereof.
- k. Survival: All representations, indemnifications, warranties and guarantees made in, required by or given in accordance with this Agreement, as well as all continuing obligations indicated in this Agreement, will survive final payment, completion and acceptance of the services and termination or completion of the Agreement.
- l. Copies: This Agreement may be executed in more than one copy, each copy of which shall serve as an original for all purposes, but all copies shall constitute but one and the same Agreement.
- m. Authority: Each individual executing this Agreement for and on behalf of their principals hereby state that they have the requisite power and authority to enter into this Agreement and to consummate the transactions contemplated and intended hereby. Owner further states that it is authorized to transact business in the State of Wyoming, properly registered and not delinquent with the Secretary of State.

[The rest of this page is intentionally left blank.]

EXECUTED the day and year first above written.

APPROVED AS TO FORM:

\_\_\_\_\_

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation:

\_\_\_\_\_  
Fleur Tremel  
City Clerk

\_\_\_\_\_  
Ray Pacheco  
Mayor

WITNESS:

OWNER:

\_\_\_\_\_

\_\_\_\_\_  
James A. See

The undersigned mortgagee for James See hereby agrees to, consents, and ratifies this agreement.

\_\_\_\_\_  
Date

\_\_\_\_\_  
MORTGAGEE

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

STATE OF WYOMING     )  
                                          ) ss.  
COUNTY OF NATRONA    )

This instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2022,  
by James A. See as Owner of 3810 Squaw Creek Road.

(seal)

\_\_\_\_\_  
NOTARY PUBLIC

My commission expires: \_\_\_\_\_

STATE OF WYOMING     )  
                                          ) ss.  
COUNTY OF NATRONA    )

This instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2022, by  
\_\_\_\_\_ as \_\_\_\_\_  
of \_\_\_\_\_ the Mortgagee.

(seal)

\_\_\_\_\_  
NOTARY PUBLIC

My commission expires: \_\_\_\_\_

STATE OF WYOMING     )  
                                          ) ss.  
COUNTY OF NATRONA    )

This instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2022,  
by Ray Pacheco as the Mayor of City of Casper, Wyoming, a Wyoming municipal corporation.

(seal)

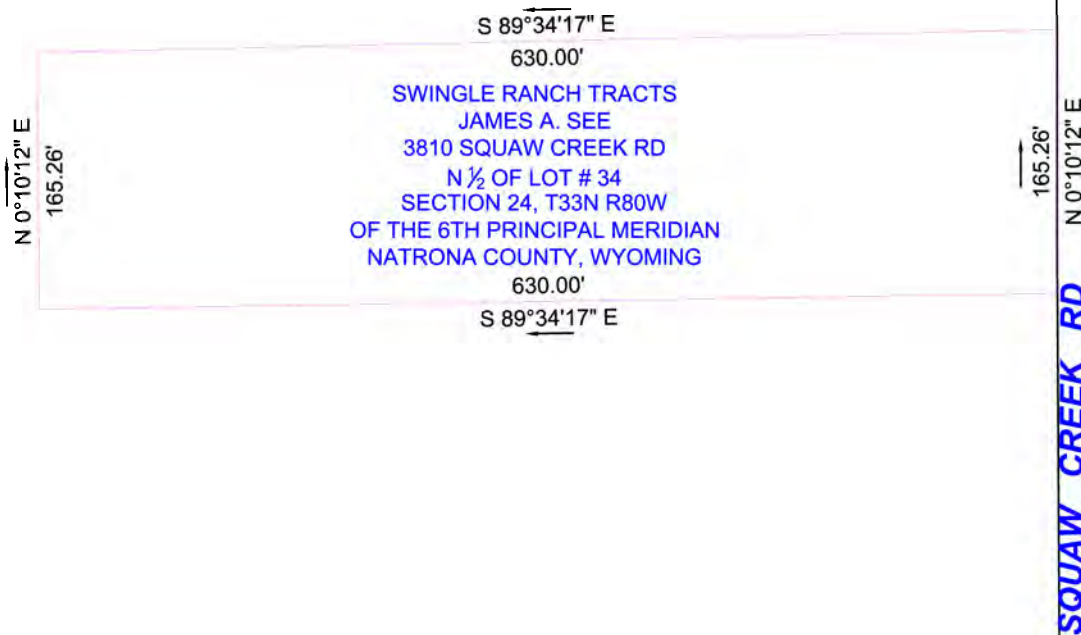
\_\_\_\_\_  
NOTARY PUBLIC

My commission expires: \_\_\_\_\_



VICINITY MAP  
NOT TO SCALE

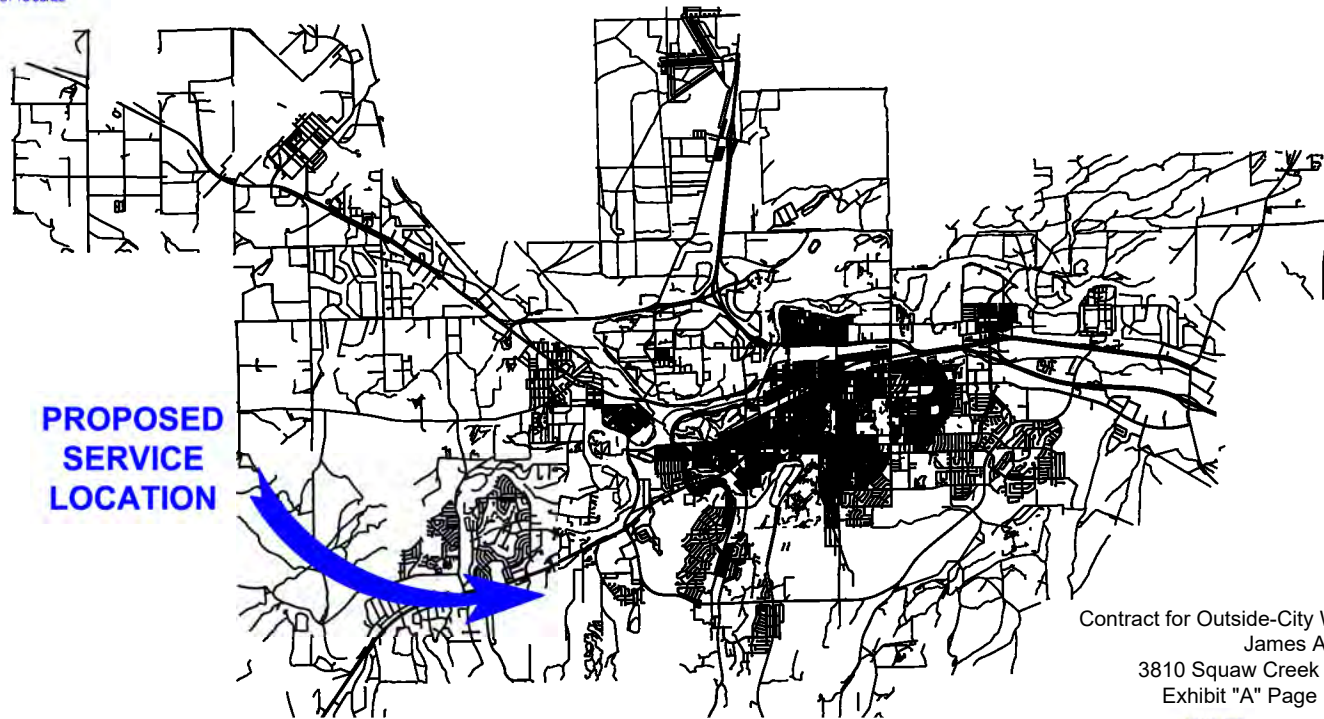
## LOCATION MAP EXHIBIT "A"



VICINITY MAP  
NOT TO SCALE

## VICINITY MAP

PROPOSED  
SERVICE  
LOCATION



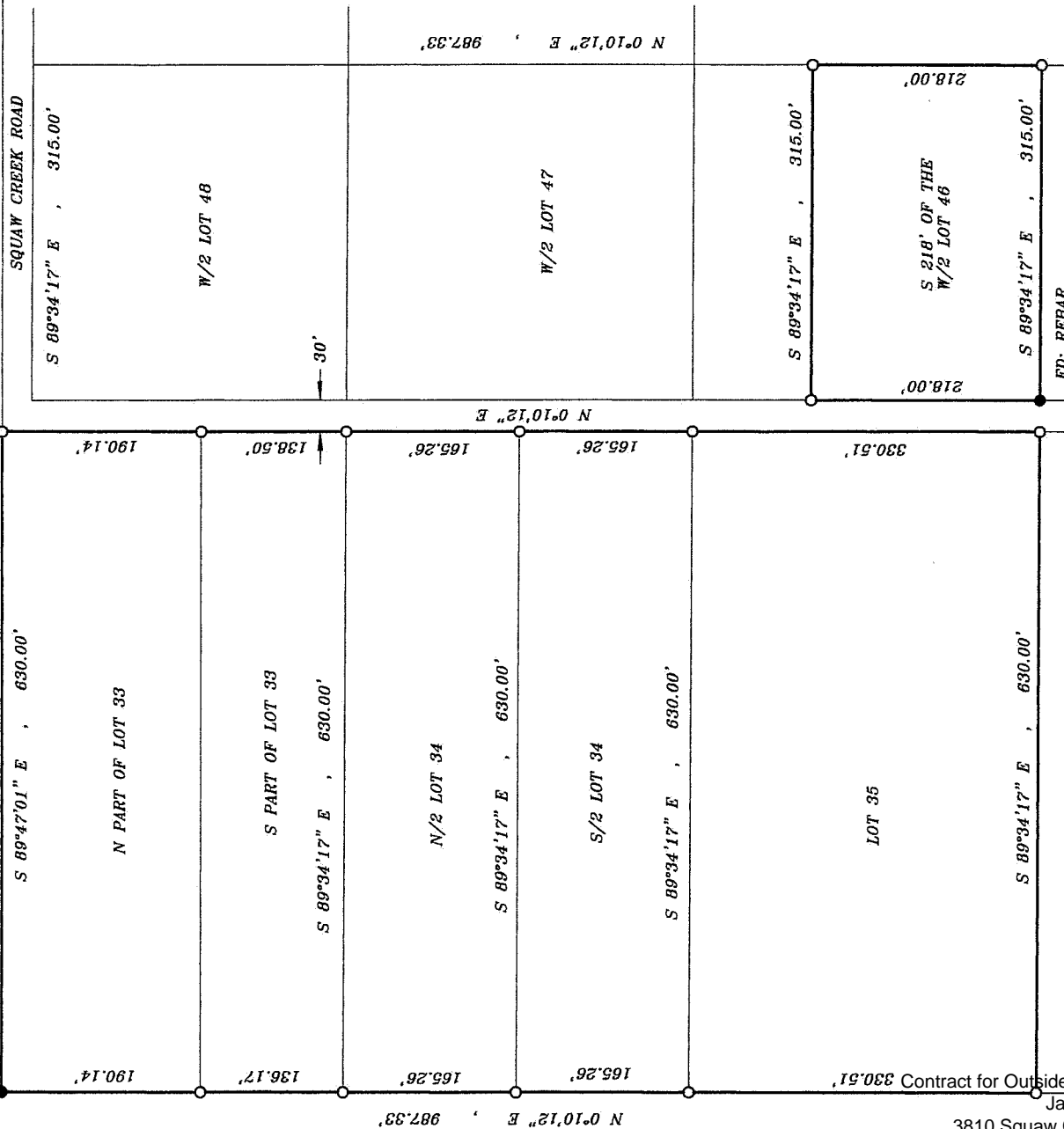
Contract for Outside-City Water  
James A. See  
3810 Squaw Creek Road  
Exhibit "A" Page 1 of 3

TZ-02-00-2023

FD: REBAR & CAP

S 89°47'01" E , 712.35'

FD: REBAR  
E/16TH, SEC. 24



● = FOUND SURVEY MONUMENT

○ = SET REBAR & CAP

SCALE: 1" = 160'



### SURVEYOR'S CERTIFICATE:

I, DANIEL A. SIEK, A REGISTERED LAND SURVEYOR IN THE STATE OF WYOMING DO HEREBY CERTIFY THAT I MADE A SURVEY OF THE LAND SHOWN HEREON DURING THE MONTH OF MAY, 2005 AND THAT THIS PLAT IS AN ACCURATE REPRESENTATION THEREOF.



PLAT OF SURVEY  
LOTS 33, 34, 35 AND THE  
S 218' OF THE W/2 OF LOT 46,  
SWINGLE RANCH TRACTS,  
NATRONA COUNTY, WYOMING

FD: REBAR

PREPARED BY SIEK SURVEYING SERVICE, CASPER, WYOMING (307)266-6829 JOB NO. 35-05



IRON MAIDEN®  
U.S.A. DESIGN PATENT 4139248-1979  
CANADIAN PATENT 10655729, 1979  
RD 1977

HOUSTON, TEXAS, U.S.A.

SWINGLE RANCH TRACTS  
Packet 12  
Folder 5

# SWINGLE RANCH TRACTS

STATE OF WYOMING  
COUNTY OF NATRONA  
This instrument was filed for record in Book 39 of Deeds on 4.30.1923

This is to certify that Charles H. Swingle and Eva Swingle, husband and wife are the sole owners and proprietors of the South One Half (S 1/2) of Section Twenty-four (24) Township Thirty-three (33) North, Range Eighty (80) West of the Sixth (6th) Principal Meridian in Natrona County, Wyoming, and that the above and foregoing sub-division of the said land as appears on this plat is with the free consent and in accordance with the desires of the undersigned owners and proprietors; that this plat is supplemental to and amendatory of the original plat and dedication of the same subdivision as the same appears of record in Book 33 of Deeds at Page 191 records of Natrona County, Wyoming, and is made and filed for the purpose of correcting technical errors in said original plat and dedication; that said undersigned owners and proprietors hereby waive and release any and all rights in and to said above lands under and by virtue of the Homestead Exemption laws of the State of Wyoming, and that the streets and alleys as shown hereon are hereby dedicated to the Public use.

Witness:  
Ch. Blaguer  
Charles H. Swingle  
Eva Swingle

The State of Wyoming, } ss.  
County of Natrona.

On this 17<sup>th</sup> day of May A.D. 1923, before me personally appeared Charles H. Swingle and Eva Swingle, husband and wife, to me known to be the persons described in and who executed the above and foregoing instrument and acknowledged that they signed, sealed and delivered the same as their free act and deed, for the uses and purposes therein set forth, including the release and waiver of the right of homestead, the said wife having been by me fully apprised of her right and the effect of signing and acknowledging the said instrument

Given under my hand and Notarial Seal this 17<sup>th</sup> day of May A.D. 1923.

Ch. Blaguer  
Notary Public

My commission expires June 19<sup>th</sup>, 1923

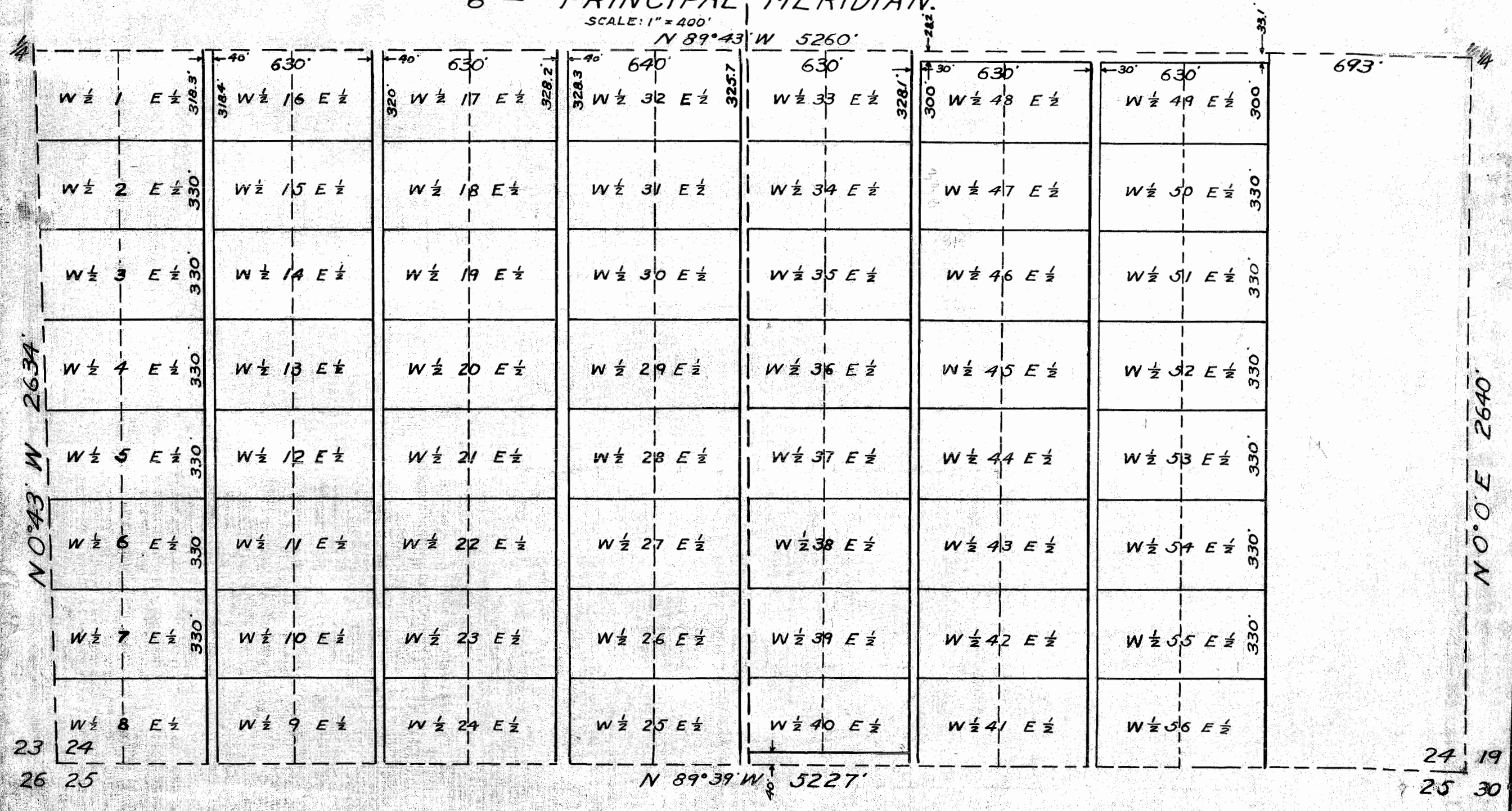
The State of Wyoming, } ss.  
County of Natrona.

Albert M. Zuill of Casper, Wyoming, of lawful age and first duly sworn according to Law, on his oath says; that he is a licensed engineer in the State of Wyoming; that he made a survey of the South one-half (S 1/2) of Section twenty four (24) Township thirty three (33) North, Range eighty (80) West of the sixth (6th) Principal Meridian in Natrona County, Wyoming, at the request of Charles H. Swingle and Eva Swingle, husband and wife, owners and proprietors of the land; that they subdivided said land into Tracts and Streets as shown by the Plat to which this certificate is attached and of which it forms a part and that said Plat is a true and correct representation of said survey.

Subscribed in my presence and sworn to before me this 17<sup>th</sup> day of May A.D. 1923.  
My commission expires June 19<sup>th</sup>, 1923.

Albert M. Zuill  
Surveyor  
Ch. Blaguer  
Notary Public.

## SUBDIVISION SOUTH 1/2 SECTION 24, T. 33 N., R. 80 W. OF 6<sup>TH</sup> PRINCIPAL MERIDIAN.





# WATER FUND FY23 CAPITAL PROJECTS

**Work Group** Water Distribution  
**Project Name** Water Distribution Garage Addition  
**Project Type** Engineering Project  
**Project Number** 2010021014

**Description** This addition or new building will be to expand the footprint of the existing water distribution garage.

**Justification** Existing, office, inventory, and vehicle storage space is limited. This addition will allow for additional space so that personnel can better provide customer services and so that inventory and equipment is protected from the elements.

## Budget Summary

| Project    | Expenditures     | 2023               | Total              |
|------------|------------------|--------------------|--------------------|
| 2010021014 | 2010030 BUILDING | \$1,300,000        | \$1,300,000        |
|            |                  | <b>\$1,300,000</b> | <b>\$1,300,000</b> |

| Project    | Funding Source | 2023          | Total                |
|------------|----------------|---------------|----------------------|
| 2010021014 | WATER CUR      | (\$1,300,000) | (\$1,300,000)        |
|            |                |               | <b>(\$1,300,000)</b> |



**Work Group** Water Distribution  
**Project Name** FY23 Misc Water Main Replacements  
**Project Type** Engineering Project  
**Project Number** 2010023001

**Description** Annual Misc Water Main Replacements.

**Justification** The average water main life expectancy is 60 to 100 years. Casper has very corrosive soils leading to even shorter pipe life expectancy. Each year, a portion of the water mains must be replaced to maintain the system. These projects are aimed specifically at replacing corroded water mains, mains with breakage problems, undersized water mains with respect to fire flows or pressure, unlined cast iron mains, water mains associated with street reconstruction, and lead service lines in older areas of Casper. The projects selected for miscellaneous water main replacements are based upon staff experience in relation to the number of water main breaks for a particular line including known fire protection capabilities and if lead service lines are present. Streets which are being reconstructed will also have the water main replaced if necessary.

#### Budget Summary

| Project    | Expenditures       | 2023        | Total       |
|------------|--------------------|-------------|-------------|
| 2010023001 | 2010030 WATERINFRA | \$2,500,000 | \$2,500,000 |

---

**\$2,500,000 \$2,500,000**

| Project    | Funding Source        | 2023          | Total         |
|------------|-----------------------|---------------|---------------|
| 2010023001 | OneCent#16 OC UTILITY | (\$2,500,000) | (\$2,500,000) |

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**(\$2,500,000)**

**Work Group** Water Distribution  
**Project Name** FY23 Over Sizing Reimbursement  
**Project Type** Self Managed Project  
**Project Number** 2010023003

**Description** Funds will be set aside each year for reimbursing developers for the installation of over-sized water transmission mains in accordance to the current water master plan. Dependent upon development location and timing, the amount of over sizing reimbursement will vary from year to year.

**Justification** A developer is responsible for a minimum 8-inch water main or larger size if needed to properly service a subdivision. Certain water lines need to be over-sized to accommodate not only the subdivision but future developments in the area as well to serve the water systems as a whole. Under existing City Code, the City pays for twice the material cost difference between the over-sized line and the size needed to serve a subdivision.

#### Budget Summary

| Project    | Expenditures       | 2023            | Total           |
|------------|--------------------|-----------------|-----------------|
| 2010023003 | 2010030 WATERINFRA | \$85,000        | \$85,000        |
|            |                    | <b>\$85,000</b> | <b>\$85,000</b> |

| Project    | Funding Source | 2023              | Total             |
|------------|----------------|-------------------|-------------------|
| 2010023003 | WATER CUR      | (\$85,000)        | (\$85,000)        |
|            |                | <b>(\$85,000)</b> | <b>(\$85,000)</b> |

**Work Group** Water Distribution  
**Project Name** FY23 Paving  
**Project Type** Self Managed Project  
**Project Number** 2010023005

**Description** Paving for internal water main replacement projects.

**Justification** Existing pavement is destroyed during water main replacement projects. The streets must be repaved when water main replacement projects are completed.

#### Budget Summary

| Project    | Expenditures       | 2023             | Total            |
|------------|--------------------|------------------|------------------|
| 2010023005 | 2010030 WATERINFRA | \$175,000        | \$175,000        |
|            |                    | <b>\$175,000</b> | <b>\$175,000</b> |

| Project    | Funding Source | 2023               | Total              |
|------------|----------------|--------------------|--------------------|
| 2010023005 | WATER CUR      | (\$175,000)        | (\$175,000)        |
|            |                | <b>(\$175,000)</b> | <b>(\$175,000)</b> |

**Work Group** Water Distribution  
**Project Name** Extended Cab Pickup Replacement  
**Project Type** Fleet Project  
**Project Number** 2010023006

**Description** F-150 Extended cab pickup replacement.

**Justification** The vehicle being replaced is a 2014 F-150 with 106,000 miles. This vehicle is used for EPA sampling as well as weekly booster and tank inspections. The vehicle meets fleet replacement guidelines and will be replaced with a similar vehicle.

#### Budget Summary

| Project    | Expenditures     | 2023            | Total           |
|------------|------------------|-----------------|-----------------|
| 2010023006 | 2010030 VEHICLES | \$35,000        | \$35,000        |
|            |                  | <b>\$35,000</b> | <b>\$35,000</b> |

| Project    | Funding Source | 2023              | Total             |
|------------|----------------|-------------------|-------------------|
| 2010023006 | WATER CUR      | (\$35,000)        | (\$35,000)        |
|            |                | <b>(\$35,000)</b> | <b>(\$35,000)</b> |

**Work Group** Water Distribution  
**Project Name** Backhoe Replacement  
**Project Type** Fleet Project  
**Project Number** 2010023007

**Description** John Deere 710D Backhoe Replacement.

**Justification** The backhoe being replaced is a 2001 John Deere 710D with 5530 hours. This backhoe is used for repairing water main breaks, waterline replacement projects, and similar type work. This is critical equipment that meets fleet replacement requirements.

#### Budget Summary

| Project    | Expenditures      | 2023             | Total            |
|------------|-------------------|------------------|------------------|
| 2010023007 | 2010030 EQUIPMENT | \$200,000        | \$200,000        |
|            |                   | <b>\$200,000</b> | <b>\$200,000</b> |

| Project    | Funding Source | 2023               | Total              |
|------------|----------------|--------------------|--------------------|
| 2010023007 | WATER CUR      | (\$200,000)        | (\$200,000)        |
|            |                | <b>(\$200,000)</b> | <b>(\$200,000)</b> |

**Work Group** Water Distribution  
**Project Name** Water Line Utility Locator  
**Project Type** Self Managed Project  
**Project Number** 2010023008

**Description** Water Line Utility Locator Replacement.

**Justification** This tool is used to locate underground utility lines. The existing locator is at the end of it's life cycle and requires replacement. This is critical equipment that gets used on a daily basis.

#### Budget Summary

| Project    | Expenditures      | 2023           | Total          |
|------------|-------------------|----------------|----------------|
| 2010023008 | 2010030 EQUIPMENT | \$7,500        | \$7,500        |
|            |                   | <b>\$7,500</b> | <b>\$7,500</b> |

| Project    | Funding Source | 2023             | Total            |
|------------|----------------|------------------|------------------|
| 2010023008 | WATER CUR      | (\$7,500)        | (\$7,500)        |
|            |                | <b>(\$7,500)</b> | <b>(\$7,500)</b> |

**Work Group** Water Distribution  
**Project Name** Power Mole Boring Machine  
**Project Type** Self Managed Project  
**Project Number** 2010023009

**Description** Power Mole Boring Machine Purchase

**Justification** This machine is used to bore in water services under asphalt and concrete surfacing to avoid having to dig up and replace the asphalt or concrete. This machine will be in addition to the existing machine that is 20 years of age. The new machine will be smaller and facilitate use in tighter spaces such as in the vicinity of other utilities.

#### Budget Summary

| Project    | Expenditures      | 2023           | Total          |
|------------|-------------------|----------------|----------------|
| 2010023009 | 2010030 EQUIPMENT | \$6,000        | \$6,000        |
|            |                   | <b>\$6,000</b> | <b>\$6,000</b> |

| Project    | Funding Source | 2023             | Total            |
|------------|----------------|------------------|------------------|
| 2010023009 | WATER CUR      | (\$6,000)        | (\$6,000)        |
|            |                | <b>(\$6,000)</b> | <b>(\$6,000)</b> |

**Work Group** Water Distribution

**Project Name** Water Sample Test Station Replacem

**Project Type** Self Managed Project

**Project Number** 2010023010

**Description** Water Sample Test Station Replacements.

**Justification** This project is to replace six water sample test stations. These stations are used for pulling EPA required water quality samples. The stations deteriorate with age and use and are in need of replacement.

#### Budget Summary

| Project    | Expenditures       | 2023            | Total           |
|------------|--------------------|-----------------|-----------------|
| 2010023010 | 2010030 WATERINFRA | \$13,000        | \$13,000        |
|            |                    | <b>\$13,000</b> | <b>\$13,000</b> |

| Project    | Funding Source | 2023              | Total             |
|------------|----------------|-------------------|-------------------|
| 2010023010 | WATER CUR      | (\$13,000)        | (\$13,000)        |
|            |                | <b>(\$13,000)</b> | <b>(\$13,000)</b> |



**Work Group** Water Distribution  
**Project Name** Fire Hose Replacement  
**Project Type** Self Managed Project  
**Project Number** 2010023011

**Description** Fire Hose Replacement

**Justification** Water Distribution crews use fire hoses during main flushing operations. The existing hoses are at the end of their life and require replacement.

**Budget Summary**

| Project    | Expenditures      | 2023           | Total          |
|------------|-------------------|----------------|----------------|
| 2010023011 | 2010030 MATERIALS | \$7,000        | \$7,000        |
|            |                   | <b>\$7,000</b> | <b>\$7,000</b> |

| Project    | Funding Source | 2023             | Total            |
|------------|----------------|------------------|------------------|
| 2010023011 | WATER CUR      | (\$7,000)        | (\$7,000)        |
|            |                | <b>(\$7,000)</b> | <b>(\$7,000)</b> |

**Work Group** Water Distribution  
**Project Name** Meter Service Inventory Shelving  
**Project Type** Self Managed Project  
**Project Number** 2010023012

**Description** Meter Service Inventory Shelving Purchase

**Justification** This project is to replace the existing shelving that is many years old and does not meet OSHA load rating requirements.

**Budget Summary**

| Project    | Expenditures      | 2023            | Total           |
|------------|-------------------|-----------------|-----------------|
| 2010023012 | 2010031 MATERIALS | \$15,000        | \$15,000        |
|            |                   | <b>\$15,000</b> | <b>\$15,000</b> |

| Project    | Funding Source | 2023              | Total             |
|------------|----------------|-------------------|-------------------|
| 2010023012 | WATER CUR      | (\$15,000)        | (\$15,000)        |
|            |                | <b>(\$15,000)</b> | <b>(\$15,000)</b> |

**Work Group** Water Distribution  
**Project Name** Meter Service Work Stations  
**Project Type** Self Managed Project  
**Project Number** 2010023013

**Description** Meter Service Work Stations

**Justification** This project is to upgrade the existing work stations used by the meter services staff. The existing work stations are nonfunctional and do not meet OSHA requirements.

**Budget Summary**

| Project    | Expenditures      | 2023            | Total           |
|------------|-------------------|-----------------|-----------------|
| 2010023013 | 2010031 FURNITURE | \$10,000        | \$10,000        |
|            |                   | <b>\$10,000</b> | <b>\$10,000</b> |

| Project    | Funding Source | 2023              | Total             |
|------------|----------------|-------------------|-------------------|
| 2010023013 | WATER CUR      | (\$10,000)        | (\$10,000)        |
|            |                | <b>(\$10,000)</b> | <b>(\$10,000)</b> |

**Work Group** Water Distribution  
**Project Name** FY23 Water Line Materials  
**Project Type** Self Managed Project  
**Project Number** 2010023014

**Description** FY23 Water Line Materials Purchase

**Justification** Water line materials are purchased to be used during both scheduled and emergency water main replacement projects. The materials being replaced are beyond their useful life.

#### Budget Summary

| Project    | Expenditures       | 2023             | Total            |
|------------|--------------------|------------------|------------------|
| 2010023014 | 2010030 WATERINFRA | \$125,000        | \$125,000        |
|            |                    | <b>\$125,000</b> | <b>\$125,000</b> |

| Project    | Funding Source | 2023               | Total              |
|------------|----------------|--------------------|--------------------|
| 2010023014 | WATER CUR      | (\$125,000)        | (\$125,000)        |
|            |                | <b>(\$125,000)</b> | <b>(\$125,000)</b> |

**Work Group** Water Distribution  
**Project Name** FY23 Booster Station Improvements  
**Project Type** Self Managed Project  
**Project Number** 2010023015

**Description** FY23 Booster Station Improvements

**Justification** This project is for purchasing items needed for booster station improvement projects. Items such as pumps, valves, surge control devices, and vault/buildings are included. The equipment being replaced is beyond its useful life.

#### Budget Summary

| Project    | Expenditures      | 2023             | Total            |
|------------|-------------------|------------------|------------------|
| 2010023015 | 2010032 EQUIPMENT | \$100,000        | \$100,000        |
|            |                   | <b>\$100,000</b> | <b>\$100,000</b> |

| Project    | Funding Source | 2023               | Total              |
|------------|----------------|--------------------|--------------------|
| 2010023015 | WATER CUR      | (\$100,000)        | (\$100,000)        |
|            |                | <b>(\$100,000)</b> | <b>(\$100,000)</b> |

## Water Fund FY23 Capital Projects Summary

| Project Listing                                 | 2023                 | Total                |
|-------------------------------------------------|----------------------|----------------------|
| 2010021014 - Water Distribution Garage Addition | (\$1,300,000)        | (\$1,300,000)        |
| 2010023001 - FY23 Misc Water Main Replacements  | (\$2,500,000)        | (\$2,500,000)        |
| 2010023003 - FY23 Over Sizing Reimbursement     | (\$50,000)           | (\$50,000)           |
| 2010023005 - FY23 Paving                        | (\$175,000)          | (\$175,000)          |
| 2010023006 - Extended Cab Pickup Replacement    | (\$35,000)           | (\$35,000)           |
| 2010023007 - Backhoe Replacement                | (\$200,000)          | (\$200,000)          |
| 2010023008 - Water Line Utility Locator         | (\$7,500)            | (\$7,500)            |
| 2010023009 - Power Mole Boring Machine          | (\$6,000)            | (\$6,000)            |
| 2010023010 - Water Sample Test Station Replacem | (\$13,000)           | (\$13,000)           |
| 2010023011 - Fire Hose Replacement              | (\$7,000)            | (\$7,000)            |
| 2010023012 - Meter Service Inventory Shelving   | (\$15,000)           | (\$15,000)           |
| 2010023014 - FY23 Water Line Materials          | (\$125,000)          | (\$125,000)          |
| 2010023015 - FY23 Booster Station Improvements  | (\$100,000)          | (\$100,000)          |
|                                                 | <b>(\$4,533,500)</b> | <b>(\$4,533,500)</b> |

# SEWER FUND FY23 CAPITAL PROJECTS

**Work Group** Wastewater Collections  
**Project Name** FY23 Oversizing Reimbursement  
**Project Type** Engineering Project  
**Project Number** 2030023001

**Description** Monies will be set aside each year for reimbursing developers for the installation of oversized sanitary sewer interceptors in accordance to the City of Casper Sewer Master Plan. Dependent upon development location and timing, the amount of over sizing reimbursement will vary from year to year.

**Justification** A developer is responsible for a minimum 8-inch sewer main or larger size if needed to properly service a subdivision. Certain sewer lines need to be oversized to accommodate not only the subdivision but future developments in the area as well to serve the sewer systems as a whole. Under existing City Code, the City pays for twice the material cost difference between the oversized line and the size needed to serve a subdivision.

## Budget Summary

| Project    | Expenditures             | 2023            | Total           |
|------------|--------------------------|-----------------|-----------------|
| 2030023001 | 2030035 SEWERINFRA BUILD | \$35,000        | \$35,000        |
|            |                          | <b>\$35,000</b> | <b>\$35,000</b> |

| Project    | Funding Source | 2023              | Total             |
|------------|----------------|-------------------|-------------------|
| 2030023001 | SEWER CUR      | (\$35,000)        | (\$35,000)        |
|            |                | <b>(\$35,000)</b> | <b>(\$35,000)</b> |

**Work Group** Wastewater Collections  
**Project Name** Pickup Truck Replacement  
**Project Type** Fleet Project  
**Project Number** 2030023004

**Description** Replacement of one 1/2 ton pickup.

**Justification** This project replaces a 2013 1/2 ton pickup that has 81,000 miles on it. The vehicle is used for day to day operations including remote lift station inspections and other routine activities. The vehicle meets fleet replacement requirements and will be replaced with a similar vehicle.

**Budget Summary**

| Project    | Expenditures     | 2023            | Total           |
|------------|------------------|-----------------|-----------------|
| 2030023004 | 2030035 VEHICLES | \$40,000        | \$40,000        |
|            |                  | <b>\$40,000</b> | <b>\$40,000</b> |

| Project    | Funding Source | 2023              | Total             |
|------------|----------------|-------------------|-------------------|
| 2030023004 | SEWER CUR      | (\$40,000)        | (\$40,000)        |
|            |                | <b>(\$40,000)</b> | <b>(\$40,000)</b> |



**Work Group** Wastewater Collections  
**Project Name** FY23 Misc Sewer Main Replacement  
**Project Type** Engineering Project  
**Project Number** 2030023005

**Description** These are yearly projects for sewer line replacements or sewer line re-lining for deteriorating sewer mains. Manhole rehabilitation, broken troughs and replacement of deteriorated manholes, will be components of these projects.

**Justification** Clay tile sewer pipe was used throughout the City prior to 1977. All sewer pipe installed since 1977 is plastic PVC pipe. Clay tile pipe is especially vulnerable to damage caused by tree root intrusion and expansive clay soils such as are present in Casper. Sections of clay tile pipe with cracks are replaced or relined. Sections of clay tile pipe with root infestation problems (roots generally grow into the main from joints or from customer owned service lines) but no structural cracks are not replaced or relined in order to stretch the available replacement monies for pipes with structural problems. The sewer lines to be replaced or re-lined will be based upon staff knowledge, emergency situations, coordination with street reconstruction projects, and closed circuit television inspections which follow planned sewer rehabilitation areas across the City.

#### Budget Summary

| Project    | Expenditures             | 2023               | Total              |
|------------|--------------------------|--------------------|--------------------|
| 2030023005 | 2030035 SEWERINFRA BUILD | \$1,000,000        | \$1,000,000        |
|            |                          | <b>\$1,000,000</b> | <b>\$1,000,000</b> |

| Project    | Funding Source        | 2023                 | Total                |
|------------|-----------------------|----------------------|----------------------|
| 2030023005 | OneCent#16 OC UTILITY | (\$500,000)          | (\$500,000)          |
|            | SEWER CUR             | (\$500,000)          | (\$500,000)          |
|            |                       | <b>(\$1,000,000)</b> | <b>(\$1,000,000)</b> |

**Work Group** Wastewater Collections

**Project Name** FY23 Lift Station Pump and Panel Re

**Project Type** Self Managed Project

**Project Number** 2030023006

**Description** FY23 Lift Station Pump and Panel Re

**Justification** This project is to improve aging sewage lift stations. Replacement items typically include pumps and electrical panels. Lift stations are critical equipment in the wastewater collection system.

#### Budget Summary

| Project    | Expenditures      | 2023            | Total           |
|------------|-------------------|-----------------|-----------------|
| 2030023006 | 2030035 EQUIPMENT | \$30,000        | \$30,000        |
|            |                   | <b>\$30,000</b> | <b>\$30,000</b> |

| Project    | Funding Source | 2023              | Total             |
|------------|----------------|-------------------|-------------------|
| 2030023006 | SEWER CUR      | (\$30,000)        | (\$30,000)        |
|            |                | <b>(\$30,000)</b> | <b>(\$30,000)</b> |

## Sewer Fund FY23 Capital Projects Summary

| Project Listing                                  | 2023                 | Total                |
|--------------------------------------------------|----------------------|----------------------|
| 2030023001 - FY23 Oversizing Reimbursment        | (\$35,000)           | (\$35,000)           |
| 2030023004 - Pickup Truck Replacement            | (\$40,000)           | (\$40,000)           |
| 2030023005 - FY23 Misc Sewer Main Replacement    | (\$1,000,000)        | (\$1,000,000)        |
| 2030023006 - FY23 Lift Station Pump and Panel Re | (\$30,000)           | (\$30,000)           |
|                                                  | <b>(\$1,105,000)</b> | <b>(\$1,105,000)</b> |

# WWTP FUND FY23 CAPITAL PROJECTS

**Work Group** Wastewater Treatment Plant  
**Project Name** Bar Nunn #1 Lift Station Generator  
**Project Type** Engineering Project  
**Project Number** 2040023001

**Description** Replace emergency generator at the Bar Nunn #1 Sewage Lift Station.

**Justification** The Bar Nunn #1 Generator is 27 years old and has reached the end of its useful life. The generators are required to power the sewage lift stations in times of power outages.

## Budget Summary

| Project    | Expenditures            | 2023            | Total           |
|------------|-------------------------|-----------------|-----------------|
| 2040023001 | 2040038 EQUIPMENT BUILD | \$81,000        | \$81,000        |
|            | 2040038 EQUIPMENT       | \$9,000         | \$9,000         |
|            |                         | <b>\$90,000</b> | <b>\$90,000</b> |

| Project    | Funding Source | 2023              | Total             |
|------------|----------------|-------------------|-------------------|
| 2040023001 | WWTP CUR       | (\$90,000)        | (\$90,000)        |
|            |                | <b>(\$90,000)</b> | <b>(\$90,000)</b> |

**Work Group** Wastewater Treatment Plant  
**Project Name** FY23 Equipment Replacements  
**Project Type** Self Managed Project  
**Project Number** 2040023003

**Description** This annual allocation is used to replace critical equipment that fails unexpectedly.

**Justification** A large portion of the WWTP equipment is 30 plus years of age. This aging equipment is used in harsh environmental conditions and is susceptible to unanticipated failure. This is critical equipment that must be replaced immediately to keep from violating compliance permits.

#### Budget Summary

| Project    | Expenditures      | 2023             | Total            |
|------------|-------------------|------------------|------------------|
| 2040023003 | 2040002 EQUIPMENT | \$125,000        | \$125,000        |
|            |                   | <b>\$125,000</b> | <b>\$125,000</b> |

| Project    | Funding Source | 2023               | Total              |
|------------|----------------|--------------------|--------------------|
| 2040023003 | WWTP CUR       | (\$125,000)        | (\$125,000)        |
|            |                | <b>(\$125,000)</b> | <b>(\$125,000)</b> |

**Work Group** Wastewater Treatment Plant

**Project Name** FY23 Dewatering Building HVAC Repla

**Project Type** Engineering Project

**Project Number** 2040023005

**Description** This project is to replace HVAC unit MAU-39-4 on the deatering Building.

**Justification** "The existing HVAC systems operate in harsh environments and have experienced several failures and high maintenance costs. Many of the systems are beyond their life expectancy. Many of the WWTP buildings have air change regulations associated with them which can not be met with failing systems."

#### Budget Summary

| Project    | Expenditures      | 2023             | Total            |
|------------|-------------------|------------------|------------------|
| 2040023005 | 2040002 EQUIPMENT | \$150,000        | \$150,000        |
|            |                   | <b>\$150,000</b> | <b>\$150,000</b> |

| Project    | Funding Source | 2023               | Total              |
|------------|----------------|--------------------|--------------------|
| 2040023005 | WWTP CUR       | (\$150,000)        | (\$150,000)        |
|            |                | <b>(\$150,000)</b> | <b>(\$150,000)</b> |

**Work Group** Wastewater Treatment Plant

**Project Name** Concrete Repairs

**Project Type** Engineering Project

**Project Number** 2040023007

**Description** This project is to repair leaking wall cracks, expansion joints, pipe penetrations and spalling to the concrete of the secondary treatment structure.

**Justification** The FY17 WWTP Facilities Plan identified numerous areas on the secondary treatment concrete structure that are in need of this repair. The facilities plan identified this structure as having sufficient remaining useful life that the repairs are warranted. Saving this structure saves millions of dollars as compared to replacing the concrete structures in a later upgrade.

#### Budget Summary

| Project    | Expenditures            | 2023            | Total           |
|------------|-------------------------|-----------------|-----------------|
| 2040023007 | 2040002 BUILDING REPAIR | \$25,000        | \$25,000        |
|            |                         | <b>\$25,000</b> | <b>\$25,000</b> |

| Project    | Funding Source | 2023              | Total             |
|------------|----------------|-------------------|-------------------|
| 2040023007 | WWTP CUR       | (\$25,000)        | (\$25,000)        |
|            |                | <b>(\$25,000)</b> | <b>(\$25,000)</b> |

**Work Group** Wastewater Treatment Plant  
**Project Name** Secondary Rehab Phase 2  
**Project Type** Engineering Project  
**Project Number** 2040023008

**Description** Secondary Rehab Phase 2

**Justification** This project is to replace 48-inch steel piping in the WWTP secondary building. The piping is corroded, leaking and must be replaced. This piping is critical to the WWTP process.

**Budget Summary**

| Project    | Expenditures            | 2023               | Total              |
|------------|-------------------------|--------------------|--------------------|
| 2040023008 | 2040002 MATERIALS BUILD | \$1,500,000        | \$1,500,000        |
|            |                         | <b>\$1,500,000</b> | <b>\$1,500,000</b> |

| Project    | Funding Source | 2023          | Total                |
|------------|----------------|---------------|----------------------|
| 2040023008 | WWTP CUR       | (\$1,500,000) | (\$1,500,000)        |
|            |                |               | <b>(\$1,500,000)</b> |
|            |                |               | <b>(\$1,500,000)</b> |



**Work Group** Wastewater Treatment Plant  
**Project Name** Roll-off Box Replacement  
**Project Type** Self Managed Project  
**Project Number** 2040023009

**Description** Roll-off Box Replacement

**Justification** This project is to replace a roll-off box that is used to transport dewatered sludge from the WWTP to the landfill. The boxes take a pounding and are replaced every 3-5 years.

#### Budget Summary

| Project    | Expenditures      | 2023            | Total           |
|------------|-------------------|-----------------|-----------------|
| 2040023009 | 2040002 EQUIPMENT | \$12,000        | \$12,000        |
|            |                   | <b>\$12,000</b> | <b>\$12,000</b> |

| Project    | Funding Source | 2023              | Total             |
|------------|----------------|-------------------|-------------------|
| 2040023009 | WWTP CUR       | (\$12,000)        | (\$12,000)        |
|            |                | <b>(\$12,000)</b> | <b>(\$12,000)</b> |

**Work Group** Wastewater Treatment Plant

**Project Name** Lift Station Communication Upgrade

**Project Type** Technology Project

**Project Number** 2040023010

**Description** This project is to upgrade the existing sewage lift station CenturyLink communication system to radio communication.

**Justification** The existing phone system communication equipment is antiquated and experiences frequent failure. Communication between the lift stations and the WWTP SCADA system is critical. This upgrade will eliminate monthly fees associated with CenturyLink service.

**Budget Summary**

| Project    | Expenditures      | 2023            | Total           |
|------------|-------------------|-----------------|-----------------|
| 2040023010 | 2040038 EQUIPMENT | \$25,000        | \$25,000        |
|            |                   | <b>\$25,000</b> | <b>\$25,000</b> |

| Project    | Funding Source | 2023              | Total             |
|------------|----------------|-------------------|-------------------|
| 2040023010 | WWTP CUR       | (\$25,000)        | (\$25,000)        |
|            |                | <b>(\$25,000)</b> | <b>(\$25,000)</b> |

**Work Group** Wastewater Treatment Plant  
**Project Name** Utility Cart Replacement  
**Project Type** Self Managed Project  
**Project Number** 2040023011

**Description** Utility Cart Replacement (660272)

**Justification** Utility Cart 660272 is a 2019 Honda Pioneer 700 with 1576 hours. The machine meets the fleet hours replacement requirement as well the maintenance cost requirements. This machine has not worked well for its intended use and suffers frequent mechanical issues.

#### Budget Summary

| Project    | Expenditures     | 2023            | Total           |
|------------|------------------|-----------------|-----------------|
| 2040023011 | 2040002 VEHICLES | \$15,000        | \$15,000        |
|            |                  | <b>\$15,000</b> | <b>\$15,000</b> |

| Project    | Funding Source | 2023              | Total             |
|------------|----------------|-------------------|-------------------|
| 2040023011 | WWTP CUR       | (\$15,000)        | (\$15,000)        |
|            |                | <b>(\$15,000)</b> | <b>(\$15,000)</b> |

**Work Group** Wastewater Treatment Plant  
**Project Name** DAFT Pressure Tank  
**Project Type** Self Managed Project  
**Project Number** 2040023012

**Description** Purchase and install one new DAFT pressure tank.

**Justification** The existing pressure tanks are 38 years old and are presenting operational issues.

**Budget Summary**

| Project    | Expenditures      | 2023            | Total           |
|------------|-------------------|-----------------|-----------------|
| 2040023012 | 2040002 EQUIPMENT | \$40,000        | \$40,000        |
|            |                   | <b>\$40,000</b> | <b>\$40,000</b> |

| Project    | Funding Source | 2023              | Total             |
|------------|----------------|-------------------|-------------------|
| 2040023012 | WWTP CUR       | (\$40,000)        | (\$40,000)        |
|            |                | <b>(\$40,000)</b> | <b>(\$40,000)</b> |

**Work Group** Wastewater Treatment Plant

**Project Name** Sludge Conveyor and Auger Replaceme

**Project Type** Self Managed Project

**Project Number** 2040023014

**Description** Sludge Conveyor and Auger Replacement

**Justification** The existing conveyor and auger in the dewatering building are worn out and fail frequently. This is critical dewatering equipment.

#### Budget Summary

| Project    | Expenditures      | 2023             | Total            |
|------------|-------------------|------------------|------------------|
| 2040023014 | 2040002 EQUIPMENT | \$100,000        | \$100,000        |
|            |                   | <b>\$100,000</b> | <b>\$100,000</b> |

| Project    | Funding Source | 2023               | Total              |
|------------|----------------|--------------------|--------------------|
| 2040023014 | WWTP CUR       | (\$100,000)        | (\$100,000)        |
|            |                | <b>(\$100,000)</b> | <b>(\$100,000)</b> |

**Work Group** Wastewater Treatment Plant

**Project Name** AB Blower Control Upgrade

**Project Type** Self Managed Project

**Project Number** 2040023015

**Description** AB Blower Control Upgrade

**Justification** The existing blower control system was installed in 2008. The system experiences frequent failures. This project will upgrade existing SLC5/04 CPU with CompactLogix 5069-L320ER for MCP and three LCPs and replace HMI for MCP and three LCPs.

#### Budget Summary

| Project    | Expenditures       | 2023             | Total            |
|------------|--------------------|------------------|------------------|
| 2040023015 | 2040002 TECHNOLOGY | \$150,000        | \$150,000        |
|            |                    | <b>\$150,000</b> | <b>\$150,000</b> |

| Project    | Funding Source | 2023               | Total              |
|------------|----------------|--------------------|--------------------|
| 2040023015 | WWTP CUR       | (\$150,000)        | (\$150,000)        |
|            |                | <b>(\$150,000)</b> | <b>(\$150,000)</b> |

**Work Group** Wastewater Treatment Plant

**Project Name** AB Basin Cleaning and Diffuser Repl

**Project Type** Self Managed Project

**Project Number** 2040023016

**Description** AB Basin Cleaning and Diffuser Replacement

**Justification** This project is to drain one of four aeration basins and replace the sanitaire diffusers. The basins have not been cleaned in 14 years and the diffusers are due for replacement.

#### Budget Summary

| Project    | Expenditures      | 2023            | Total           |
|------------|-------------------|-----------------|-----------------|
| 2040023016 | 2040002 EQUIPMENT | \$80,000        | \$80,000        |
|            |                   | <b>\$80,000</b> | <b>\$80,000</b> |

| Project    | Funding Source | 2023              | Total             |
|------------|----------------|-------------------|-------------------|
| 2040023016 | WWTP CUR       | (\$80,000)        | (\$80,000)        |
|            |                | <b>(\$80,000)</b> | <b>(\$80,000)</b> |

**Work Group** Wastewater Treatment Plant  
**Project Name** Skidsteer Replacement  
**Project Type** Fleet Project  
**Project Number** 2040023017

**Description** Skidsteer Replacement (660238)

**Justification** Unit 660238 is a 2013 John Deere 326D with 2056 hours. The machine meets fleet replacement requirements and will be replaced with a similar piece of equipment.

#### Budget Summary

| Project    | Expenditures      | 2023            | Total           |
|------------|-------------------|-----------------|-----------------|
| 2040023017 | 2040002 EQUIPMENT | \$75,000        | \$75,000        |
|            |                   | <b>\$75,000</b> | <b>\$75,000</b> |

| Project    | Funding Source | 2023              | Total             |
|------------|----------------|-------------------|-------------------|
| 2040023017 | WWTP CUR       | (\$75,000)        | (\$75,000)        |
|            |                | <b>(\$75,000)</b> | <b>(\$75,000)</b> |



**Work Group** Wastewater Treatment Plant  
**Project Name** Dump Truck Purchase  
**Project Type** Fleet Project  
**Project Number** 2040023018

**Description** Dump Truck Purchase

**Justification** This will be an addition to the WWTP fleet. The vehicle, an F550 or similar sized vehicle, will be used to haul dried industrial dirt and grease to the landfill. Currently, the WWTP has to borrow equipment from other departments which causes scheduling conflicts and ineffecint operation.

#### Budget Summary

| Project    | Expenditures      | 2023            | Total           |
|------------|-------------------|-----------------|-----------------|
| 2040023018 | 2040002 EQUIPMENT | \$90,000        | \$90,000        |
|            |                   | <b>\$90,000</b> | <b>\$90,000</b> |

| Project    | Funding Source | 2023              | Total             |
|------------|----------------|-------------------|-------------------|
| 2040023018 | WWTP CUR       | (\$90,000)        | (\$90,000)        |
|            |                | <b>(\$90,000)</b> | <b>(\$90,000)</b> |

**Work Group** Wastewater Treatment Plant  
**Project Name** RWWS Interceptor Improvements  
**Project Type** Engineering Project  
**Project Number** 2040023019

**Description** RWWS Interceptor Improvements

**Justification** This project is for interceptor improvements on the RWWS. Projects include manhole lining, interceptor improvements, manhole diamonds, etc.

**Budget Summary**

| Project    | Expenditures             | 2023             | Total            |
|------------|--------------------------|------------------|------------------|
| 2040023019 | 2040038 SEWERINFRA BUILD | \$150,000        | \$150,000        |
|            |                          | <b>\$150,000</b> | <b>\$150,000</b> |

| Project    | Funding Source | 2023               | Total              |
|------------|----------------|--------------------|--------------------|
| 2040023019 | WWTP CUR       | (\$150,000)        | (\$150,000)        |
|            |                | <b>(\$150,000)</b> | <b>(\$150,000)</b> |

**Work Group** Wastewater Treatment Plant  
**Project Name** Transformer Replacement  
**Project Type** Self Managed Project  
**Project Number** 2040023020

**Description** Replacement of Operations Building Transformer that has been determined to be at the end of its life.

**Justification** Transformers are critical electrical components at the WWTP that are required for the plant to operate.

#### Budget Summary

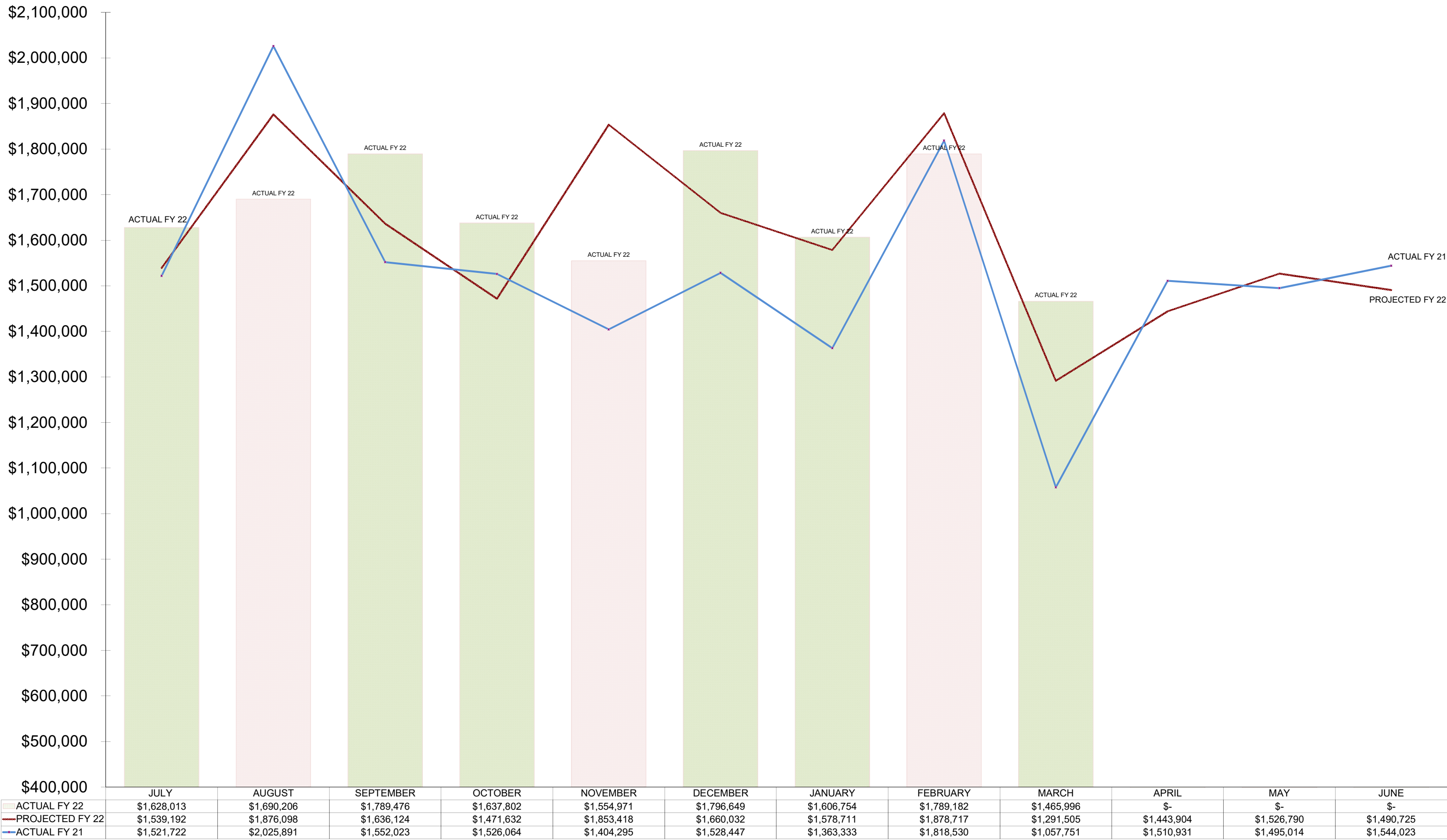
| Project    | Expenditures      | 2023            | Total           |
|------------|-------------------|-----------------|-----------------|
| 2040023020 | 2040002 EQUIPMENT | \$75,000        | \$75,000        |
|            |                   | <b>\$75,000</b> | <b>\$75,000</b> |

| Project    | Funding Source | 2023              | Total             |
|------------|----------------|-------------------|-------------------|
| 2040023020 | WWTP CUR       | (\$75,000)        | (\$75,000)        |
|            |                | <b>(\$75,000)</b> | <b>(\$75,000)</b> |

## WWTP Fund FY23 Capital Projects Summary

| Project Listing                                  | 2023                 | Total                |
|--------------------------------------------------|----------------------|----------------------|
| 2040023001 - Bar Nunn #1 Lift Station Generator  | (\$90,000)           | (\$90,000)           |
| 2040023003 - FY23 Equipment Replacements         | (\$125,000)          | (\$125,000)          |
| 2040023005 - FY23 Dewatering Building HVAC Repla | (\$150,000)          | (\$150,000)          |
| 2040023007 - Concrete Repairs                    | (\$25,000)           | (\$25,000)           |
| 2040023008 - Secondary Rehab Phase 2             | (\$1,500,000)        | (\$1,500,000)        |
| 2040023009 - Roll-off Box Replacement            | (\$12,000)           | (\$12,000)           |
| 2040023010 - Lift Station Communication Upgrade  | (\$25,000)           | (\$25,000)           |
| 2040023011 - Utility Cart Replacement            | (\$15,000)           | (\$15,000)           |
| 2040023012 - DAFT Pressure Tank                  | (\$40,000)           | (\$40,000)           |
| 2040023014 - Sludge Conveyor and Auger Replaceme | (\$100,000)          | (\$100,000)          |
| 2040023015 - AB Blower Control Upgrade           | (\$150,000)          | (\$150,000)          |
| 2040023016 - AB Basin Cleaning and Diffuser Repl | (\$80,000)           | (\$80,000)           |
| 2040023017 - Skidsteer Replacement               | (\$75,000)           | (\$75,000)           |
| 2040023018 - Dump Truck Purchase                 | (\$90,000)           | (\$90,000)           |
| 2040023019 - RWWS Interceptor Improvements       | (\$150,000)          | (\$150,000)          |
| 2040023020 - Transformer Replacement             | (\$75,000)           | (\$75,000)           |
|                                                  | <b>(\$2,702,000)</b> | <b>(\$2,702,000)</b> |

# Sales Tax FY 2022 Versus Projection and Prior Year



|                                                        | ACTUAL FY 21  | PROJECTED FY 22 | ACTUAL FY 22  |
|--------------------------------------------------------|---------------|-----------------|---------------|
| YTD TOTAL                                              | \$ 13,798,056 | \$ 14,785,429   | \$ 14,959,049 |
| YTD VARIANCE                                           |               |                 | \$ 173,620    |
|                                                        |               | % Difference    | In Dollars    |
| CHANGE FROM FY22 PROJECTED TO FY22 ACTUAL-SAME MONTH   |               | 13.51%          | \$174,491     |
| CHANGE FROM FY22 PROJECTED TO FY22 ACTUAL-YEAR TO DATE |               | 1.17%           | \$173,620     |
| CHANGE FROM FY21 ACTUAL TO FY22 ACTUAL-SAME MONTH      |               | 38.60%          | \$408,245     |
| CHANGE FROM FY21 ACTUAL TO FY22 ACTUAL-YEAR TO DATE    |               | 8.41%           | \$1,160,993   |

Additional  
Information  
"B"

## **Casper's Council of People with Disabilities (CCPD) - AGENDA**

Thursday, March 24, 2022 at 12:00 PM

Participation In-Person in the Downstairs Meeting Room at City Hall,  
200 North David Street, Casper, or Virtually via Microsoft Teams

1. Roll call
2. Review of the previous month's minutes & approval of minutes
3. City Council Representative to address any City of Casper business that may affect or be of interest to the CCPD.
4. Question & Answer (Q&A) with the City Council Representative.
5. Old Business:
  - Discuss updates from Committees since the previous CCPD meeting to address established priorities as listed below:
    - o QOL Committee – Ethan Yonker, Chairperson
      - Update on Transportation Priorities
    - o Public Relations (PR) Committee – John Wall, Chairperson
      - Updates on CCPD Facebook page & CCPD website
    - o Events Committee – Nikki Green, Chairperson
      - Disability Awareness Events updates
        - Balloon Bouquets
        - Door Decorating Contest
        - “March On Disability” in 2023
    - o Fundraising Committee – Linda Jones, Chairperson
      - Update regarding fundraising projects
6. New Business:
  - Financial Report – Presented by the Treasurer
  - Zulima Lopez
    - North Dakota University: Accessible Needs Assessment
  - Copper Mack
    - 307 Skate Park
  - Strategic Planning from Council Committees for 2022
  - Ethan Yonker (on Behalf of Matt Kowalski)
    - Old Courthouse ADA Signs

Next scheduled meeting is April 21, 2022 at 12:00 PM

## **Casper's Council of People with Disabilities (CCPD)**

MINUTES, February 24, 2022, at 11:30 AM

Participation via Microsoft Teams Online & In – Person at City Hall, 200 N. David St., Casper

*Attendees:* Voting Members: Nikki Green, Chairperson; Bonnie Wilson, Vice – Chairperson; Masha Flinn, Secretary; Ethen Yonker, Treasurer; Austin Berlin, Marty Wood, Maureen Barnes, John Wall, Julie Bradley, Linda Jones, Stephanie Dugger

*Liaisons, Alternates, & Guest:* Matt Kowalski, Zulima Lopez, City Parks and Recreation Representative; Alek Kohn & Ashley Vannelli, University of North Dakota; Jeremy Yates, Casper Area MPO Supervisor; Ray Pacheco, Mayor of Casper/City Council Representative

### 1. Roll Call

2. Minutes from January 27, 2022, Meeting – John Wall motion to approve the minutes, and Marty Wood seconded. Group approved

3. City of Council Representative to address any City of Casper business that may affect or be of interest to the CCPD: Mayor Pacheco had nothing to report.

4. Question & Answer with the City Council Representative: N/A

City Manager asked if the CCPD's meetings could be held from 12 PM to 1:30 PM. John Wall motion to approve, and Maureen Barnes seconded. Group approved.

### 5. Old Business

– Discuss updates from committees since previous CCPD meeting to address established priorities as listed below:

- QOL Committee – Ethen Yonker, Chairperson
  - After reviewing priorities for the year, one of the committees' main priorities will be the "I count on you" campaign with Liz Becker.
  - The committee continues to communicate with Uber and Lift to figure out a way for the disability community to have access to them.

### Progress report from University of North Dakota students:

The last couple of weeks, Alek and Ashley have been conducting a needs assessment to evaluate the accessibility within Casper's parks and playgrounds. They been conducting research with the help of evidentiary support, local surveys and help from the CCPD. They mainly would like to focus on accessible restrooms; so that any individual regardless of age or ability can use the restroom safely. During this meeting, they were asking for the Council's input on their vision of

wanting to make restrooms more accessible in terms of changing stations for those with disabilities. For example, if a caregiver needed to help their client change or toilet then they would be able to do so with accessible restrooms. In addition, the students also want to also look at bringing more accessible resources to state parks and so on. Lastly, while conducting their research they also found that there was a big need for creating ordinances for transportation and parking at public parks and facilities. They asked for any additional comments or concerns:

- John Wall expressed the concern that the disability community is limited in their choices of transportation. Uber and Lyft are not properly equipped (i.e., none of either company's vehicles are equipped with a hydraulic lift) for transporting a wheelchair bound passenger. On the other hand, drivers of Uber and Lyft have denied passengers with disabilities access to their services because crawling into their vehicles is seen as a liability risk for the companies and the drivers associated. He suggested that may be the MPO, and the City of Casper possibly find a way to give grants to these companies so that they could have some of their drivers adapt or purchase adaptive vehicles to transport passengers with disabilities.

Alek then asked if they decide to go that route in terms of a project would it be a good idea for their program to help develop a resource guide for companies such as Uber and Lyft to use when working with people with disabilities. John Wall said that that would probably be a good first step.

- Zulima Lopez asked for clarification on what the main focus was for accessibility when it came to parks. Alek said that when conducting the research, they didn't have many interviews and surveys to pull from, however they found that most people wanted more accessible facilities around trails and recreational parks.
- Austin Berlin commented that people have said that there needs to be more wheelchair accessible swings at playground parks.
- Alek asked Zulima about what type of resource would be the best to develop (whether they focus on parks or playgrounds) whether that was a checklist or resource guide (to make sure the space is adaptable\accessible). Zulima suggested that depending on the project (parks or playgrounds) Zulima believed that either a resource guide or a checklist would work because it would give the city some guidelines to work towards. She believed it really didn't matter on the location because she believes that either item would be an asset to either project. One aspect that she believed need to be assessed no matter what project the students chose was the accessible restrooms and changing areas.
- Masha Flinn had mentioned how garbage cans/wastebaskets on trails are inaccessible to where you are stationary in a chair or other mobility device that a



person has to practically “throw” any garbage towards a trashcan from the trail in order to get rid of it. This not only causes a person to miss the garbage can but may also cause a wheelchair user to get their chairs stuck and possibly tip it over while trying to throw garbage away. She did not know if that type of task would be under the Parks and Recreation or the MPO’s jurisdiction to rectify.

Julie Bradley asked if the students had conducted their needs assessment within the school districts, Alek said that they got some information from young children with disabilities, but he said that they may have to look back at their data to see if it’s relevant to their research. Alek also mentioned that at the end of their semester; the Council would receive a final report from them about their project.

○ Public Relations Committee – John Wall, Chairperson

- John Wall continues to stay up to date in what’s going on with transportation. He has received mostly positive feedback on all transportation except for cab companies and taxis.
- The cab companies want to see how they can adapt their systems for people with disabilities.
- John posted that he had attended the Cheyenne’s people with disabilities Council meeting on the Casper Council’s Facebook page. During the meeting, the Cheyenne Council had a representative, and talk about “I Can”. It is an adaptable device that can be used by the blind or visually impaired. Participants can put the device on their glasses and click a button and the device will verify what’s with in their surroundings (I.E.if somebody is in front of them, or if there is an object in front of them etc.)
- the Cheyenne Council is very happy that we have created a Council hearing Casper. They are hoping with our help that we may be able to create other city councils within other counties.
- John also thinks that it would be a good idea for local businesses to look into EMP shielding due to the crisis that arose in Ukraine Russia.

○ Events Committee – Nikki Green, Chairperson

- The events committee has decided to hand out balloon bouquets for agencies and employers throughout the city of Casper in honor of Disability Awareness Month. It is estimated that there are about 500 businesses and organizations in town. Pricing for materials is the following:
  - Balloons – \$4.99/per pack of 25
  - 500 yards spool of white ribbon – \$7 (×4)
  - Balloon weights (36 pieces) – \$17 (×14)
  - helium tank – \$250
- Estimated Total = \$641

- John Wall motion to approval of balloon bouquets, Maureen Barnes seconded. Group approved.
- The city supplied trash bag liners for balloons as far as meeting rooms go either the city councils downstairs meeting room or possibly looking at rooms at the rec center.
- In addition, they will also be holding a communitywide contest for employers and disability agencies to decorate their doors (with a tentative theme of service animals) for Disability Awareness Month. Contestants will be taking pictures of their doors once they are completed and posting them to the CCP D's Facebook page. After the deadline, (the last week of the month), the Council judge the top five photos and pick a winner (the winner will receive some sort of prize).
- Fundraising Committee – Linda Jones, Chairperson
  - Linda is not very sure about how many calendars of sold. Ethan Yonker was not sure about any calendars sold since last meeting.
  - Linda is not sure of any other ideas for fundraising.
  - Maureen Barnes joined the Fundraising Committee.
- Treasurer's Report, Ethan Yonker
  - The CCPD has deposited \$277 within the fiscal year.
  - Total income: \$1976.32
- New Business
  - Ethan mentioned that Zulima had shared an invite to a luncheon celebrating Developmental Disability Awareness Month. It was in Cheyenne on March 18. Ethan should have sent the invite to everybody via email.
  - Ethan also received a phone call from Sarah Beaver, she had questions if there were vacancies on the Council and what the requirements were to join.
  - Nikki informed the Council that Renée had given final notice of her resigning from the Council. Therefore, there are two vacancies on the Council. In addition to Pam. The Council will put out a press release and officers will review applications. Once applications are reviewed, officers will take top candidates to the Council to be voted on. Lastly, Ethan will write up an official report to present to city Council to let them know of the new members.
  - Nikki reminded the Council about her idea for strategic planning for this year, each committee will come back with some goals that they want to set for this year and bring them to present at the next council meeting. This is

so we as a whole Council can show City Council of the accomplishments that we have completed over the last months or year.

- MPO Report, Jeremy Yates: the MPO has two projects of review right now; one is an intersection study on West Yellowstone. Information on this study on their website. The first public comment period begins the first week of March.

The second project is the Casper Complete Streets Policy, this policy will try and add another layer of transportation plan. It will add additional resources throughout the transportation routes. They will be accepting public comment until March 22.

- Jeremy informed the Council that the city has hired a new transit director named Scott Gresher, and that any questions or concerns would be directed toward him and Liz Becker about transportation.
- For next year's Disability Awareness Month event the Events Committee is going to reinstitute the Disability Walk. It will take a whole entire year to plan. They have not started looking venues yet. They will have more details to present about this event at the next meeting. Tentative event title is "March On Disabilities".

Meeting adjourned at 1:30 PM. Next meeting will be on March 24, 2022 at 12:00 PM.

Minutes by Masha Flinn, Secretary

***CENTRAL WYOMING REGIONAL WATER SYSTEM  
JOINT POWERS BOARD***

**MEETING PROCEEDINGS**

February 15, 2022

A public meeting of the Central Wyoming Regional Water System Joint Powers Board (Board) was held Tuesday, February 15, 2022 at 11:30 a.m., in the Joint Powers Board Conference Room, Regional Water Treatment Plant, 1500 SW Wyoming Boulevard, Casper, WY.

**Board Members Present -** Chairman King, Vice-Chairman Keffer, Secretary Waters, Treasurer Bertoglio, and Board Members Cathey, Freel, and Knell. Board Member Sutherland was absent.

**City of Casper –** Cathey, Freel, Knell, Andrew Beamer, Bruce Martin, Tom Edwards, Clint Conner, Janette Brown, Alex Sveda

**Natrona County –** Bertoglio

**Salt Creek Joint Powers Board –** King

**Wardwell Water & Sewer District –** Keffer

**Pioneer Water & Sewer District –** Waters

**Poison Spider Improvement & Service District –**

**Wyoming Water Development Office -**

**Sandy Lakes Estates -**

**Lakeview Improvement & Service District -**

**33 Mile Road Improvement & Service District –**

**Mile-Hi Improvement and Service District –** Ben Taucher

**Central Wyoming Groundwater Guardian Team (CWGG) –**

**Others —** Charlie Chapin – Williams, Porter, Day & Neville, P.C.

The Board meeting was called to order at 11:30 a.m.

1. In Announcements, Mr. Martin stated that Council Member Sutherland will be the City of Casper's replacement on the Board for Mr. Powell. Mr. Martin stated that Ms. Sutherland will be officially appointed to the Board tonight at the Council meeting. Mr.

Martin stated that Board Member Knell will be officially reappointed to the Board tonight.

Mr. Martin stated that Ms. Jill Johnson is in attendance today to speak to the Board about WyoStar Investments, but has another meeting at noon. Mr. Martin requested that Ms. Johnson's presentation be moved up on the agenda to the next item of business.

2. Chairman King turned the time over to Ms. Johnson.

Ms. Johnson stated that approximately one year ago, Mr. Pitlick spoke to the Board before he retired about investing in WyoStar. Ms. Johnson stated that it is up to the Board to decide how their funds are invested, as the City of Casper has no authority over the RWS accounts, but does the reconciliation.

Ms. Johnson stated that the RWS funds that are invested now, are not making any money. Ms. Johnson stated that the Board has four investment accounts, one with Wyoming Governmental Investment Fund, and various investment accounts with Hilltop. Ms. Johnson stated that the total investment interest earned on \$7.7 M for the month of January was \$154.60.

Ms. Johnson stated that if we take those same dollars that made the \$154 and invest it differently in a WyoStar I account, the Board would have made approximately \$1,332 from just January. Ms. Johnson stated that annually, that would be approximately \$16,000. Ms. Johnson stated that if those same funds had been put in a WyoStar II account, which is a longer term account, it would have made \$7,754 in the month of January. Ms. Johnson stated that annually, that would be approximately \$93,000.

Ms. Johnson stated that if the \$154 is annualized, it would be approximately \$1,855. Ms. Johnson stated that the difference between what is currently being seen, and what could potentially be seen in investment earnings is over \$90,000 per year.

Ms. Johnson stated that there are differences between the WyoStar I and WyoStar II accounts. Ms. Johnson stated that WyoStar I is short term, extremely liquid – it usually takes overnight to get the money back in your account, no early withdrawal penalty, published yield is net of fees, pooled money – income distributed monthly based on average daily cash balance in the pool, and is managed by the State of Wyoming State Treasurers Office.

Ms. Johnson stated that WyoStar II is longer term, has a minimum deposit transaction size of \$1,500, funds must be invested for a minimum term of three months, early withdrawal penalty applies, published yield is net of fees, pooled money – income distributed monthly based on average daily cash balance in pool, and is managed by the State of Wyoming State Treasurers Office.

Secretary Waters asked if it is a percentage penalty. Ms. Johnson stated that she did not have the answer to that question, but will look into that.

Ms. Johnson showed the Board the Annualized Book Return for both WyoStar I and

WyoStar II. Ms. Johnson stated that the nice thing about these returns is when you get them on your statement, it is net of fees; the fees have already been taken out.

Ms. Johnson reviewed the recommendation of City staff. Ms. Johnson informed the Board this is just an idea of what they could do with investing their funds. Ms. Johnson stated that column one is current Board policy for Capital Improvement Reserve, Debt Service, Operating Reserve, and the WWDC Restriction. Ms. Johnson stated that the Board updated their policy last year. Ms. Johnson stated that she would consider this \$6,047,718 to be long term investments that could be put in WyoStar II.

Ms. Johnson stated that the Board has approximately \$534,000 in the Wyoming Government Investment Fund (WGIF). Ms. Johnson stated that the Board has funds in an investment structure account at Hilltop Bank, mostly money market that is not earning a lot of interest at this time. Ms. Johnson stated that the Board also has a checking/savings account structure at Hilltop Bank. Ms. Johnson stated that if the Board is to restructure these accounts, it is recommended to move everything that is restricted by policy and move it into WyoStar II. Ms. Johnson stated this would move everything that is in WGIF, a portion of the Hilltop Investment, leave the checking/savings account, and move the Rate Stabilization Fund.

Ms. Johnson stated that if the Board moved the \$6,047,718 to WyoStar II, and with the rate of return from December, the Board would have earned \$6,012 in interest.

Ms. Johnson stated that the Board should not put everything in WyoStar II, as they will need liquidity for projects. Ms. Johnson stated that this is where WyoStar I comes in, as it is short term, highly liquid, and able to be used for Operations.

Ms. Johnson stated that City staff recommends moving \$1 M from the Hilltop Operating Fund, and \$7,248 from the Hilltop Operating General Investment account to WyoStar I. Ms. Johnson stated that these funds can be moved back out of WyoStar within a day.

Ms. Johnson stated that this would leave \$750,000 in the Operating Reserve Investment account at Hilltop, which is used as a sweep account, and \$10,287 in the Hilltop Operating General Checking account, which is used to pay the Board's bills. Ms. Johnson stated that this is what staff thought would work best, but it is up to the Board to make any decision. Ms. Johnson offered to answer any questions the Board may have on WyoStar.

Vice-Chairman Keffer asked if the funds are left in WyoStar II for the three months, does that renew, or does that count for no penalty. Ms. Johnson stated that once the funds meet the three month mark, they do not renew for another three months, the funds are available at that time to withdraw. Ms. Johnson stated that it takes a day or two to get the funds out of WyoStar II, as things will need to be liquidated. Ms. Johnson stated that it is quicker to get funds out of WyoStar I.

Board Member Knell asked Mr. Martin if he thought this investment would work for Operations, with the funds being tied up for three months. Mr. Martin stated that he didn't think it would be a problem as Ms. Johnson pointed out there would be the \$1 M

available in WyoStar I if needed right away.

Board Member Knell stated that it seemed foolish to him to not move the funds to WyoStar investments considering the Board could potentially earn \$90,000 in a year and have access to the money in three months if needed. Board Member Knell stated that he imagines the \$90,000 could become more because the interest earned would be earning interest. Ms. Johnson stated that Board Member Knell is correct, the interest would compound.

Chairman King stated that the Town of Edgerton uses WyoStar and it has been good for them.

Board Member Cathey stated that Vice-Chairman Keffer asked if the three months renewed. Board Member Cathey stated that if additional funds were deposited to WyoStar II, those funds would not be available for three months, but the previously deposited funds would be available.

Board Member Knell thanked Ms. Johnson for the time she took to look into this for the Board.

Ms. Johnson stated that the City has no control over the Board's funds, it would be up to the Board to give direction. Mr. Martin stated that it would take Board approval to make the changes. Mr. Martin stated that the paperwork would need to be drawn up and presented to the Board next month for approval and signatures.

Board Member Knell asked if staff needs that direction to bring the paperwork to the Board next month. Mr. Martin stated that it would be appreciated.

A motion was made by Board Member Knell and seconded by Board Member Cathey to give staff direction to bring the necessary paperwork to move funds to WyoStar investments to the Board at the March meeting for review and approval.

Treasurer Bertoglio asked that to have sufficient funds set aside for capital projects, will there need to be a change made to the Cash Policy. Treasurer Bertoglio stated that he is a big fan of the WyoStar investment accounts. Mr. Martin stated that he thinks he understands what Treasurer Bertoglio is getting at. Mr. Martin stated that if a large project was coming up that needed funds, staff would have to pre-plan to have those funds available. Treasurer Bertoglio stated that Debt Service would have to be considered as well. Mr. Martin stated that he believes that Debt Service would come out of the remaining Hilltop account. Treasurer Bertoglio stated that the Hilltop checking account would still be the liquid account. Mr. Martin stated that the Hilltop account would have funds moving in and out of it.

Board Member Knell stated that he assumes that any large expenditures would not be up within 90 days.

Secretary Waters asked if Mr. Martin would put together a three month projection initially on what would be spent, and after that, the long term investment would be

available.

Board Member Knell asked who would be administering the WyoStar account. Mr. Martin stated that staff would get the paperwork filled out and the Board would have to sign off on setting up the WyoStar accounts, and would be the approvers.

Motion put and carried.

Treasurer Bertoglio stated that the Hospital Foundation is making about 6 – 7%. Treasurer Bertoglio stated that when you take the constraints of government off and put it in the hands of money managers, it's pretty easy to make a lot of money.

3. Chairman King asked for a motion to approve the minutes from the January 18, 2022 Regular meeting. A motion was made by Treasurer Bertoglio and seconded by Secretary Waters to approve the minutes from the January 18, 2022 Regular meeting. Motion put and carried.
4. Mr. Martin informed the Board that one additional voucher was added to the voucher listing that was sent out in the agenda packet: Voucher 8420 for Casper Star Tribune in the amount of \$154.96 for a Legal Ad for Proposals for a New One and a Half Ton Crew Cab 4x4 Pickup Truck with Utility Box. Mr. Martin stated that Voucher 8419 will be considered later in the meeting.

Mr. Martin stated that the voucher listing includes three vouchers for loan payments to the Wyoming Office of State Lands and Investments. Mr. Martin stated that the voucher listing also includes retainage releases for the 2021 Roof Replacements Project, and the 2.6M Gallon Tank Recoating Project. Mr. Martin stated that the voucher listing includes funds for various projects and equipment repair purchases. Mr. Martin stated that voucher 8414 has been voided until clarification from the vendor is received.

Mr. Martin stated that voucher 8417 is for the WTP Disinfection System Upgrade Project. Mr. Martin stated that the preliminary design report is moving forward and is on track to be presented to the Board in April.

Mr. Martin recommended approval of the vouchers and offered to answer any questions the Board may have on the voucher listing.

Chairman King asked for a motion to approve the February 2022 vouchers. A motion was made by Secretary Waters and seconded by Vice-Chairman Keffer to approve the February 2022 voucher listing to include voucher numbers 8403 through 8420 in the amount of \$673,207.05, with voucher 8414 voided and voucher 8419 to be considered later in the meeting. Motion put and carried.

5. Mr. Martin asked the Board to reference the Gallons Produced table in the agenda packet. Mr. Martin stated that production for January 2022 was 174 MG, which is 8 MG more than the five-year average of 166 MG. Mr. Martin stated that the year to date production total is 2.34 BG, which is 100 MG less than the five-year average of 2.44 BG.



Board Member Knell asked what caused the 8 MG jump in production. Mr. Martin stated that it is hard to say, it could be watering trees, washing cars, etc.

Mr. Martin asked the Board to reference page 2 of the Financial Report. Mr. Martin stated that Water Utility Charges is \$4,992,183, which is \$173,034 less than the same time last year. Mr. Martin stated that this is due to decreased water sales.

Mr. Martin stated that Reimbursable Contract Expense is \$1,719,967, which is \$284,629 less than the previous year. Mr. Martin stated that this is due to timing of chemical purchases, less electricity usage, and a small difference in the way Interdepartmental Services is applied.

Board Member Cathey asked if the \$13,000 listed on the Operations Reimbursement was for just one truck of ferric. Mr. Martin stated that was correct.

Chairman King asked for a motion to approve the January 2022 Financial Report as presented. A motion was made by Treasurer Bertoglio and seconded by Vice-Chairman Keffer to approve the January 2022 Financial Report as presented. Motion put and carried.

6. Chairman King turned the time over to Mr. Edwards for the WTP Operations Update.

Mr. Edwards stated that production is averaging 5.4 MGD. Mr. Edwards stated that this is being accomplished by running ten Casper wells, four Morad wells, and two Caisson wells.

Mr. Edwards stated that the Maintenance crew is in the process of replacing the aging sodium hypochlorite line with new polyethylene pipe and this should be completed this week.

Mr. Edwards stated that the level transmitter was replaced on the 2.6 MG tank. Mr. Edwards stated that it was discovered that the door latch on the top hatch of the 2.6 MG tank wasn't working, so it has been replaced.

Mr. Edwards stated that staff has started replacing the check valves in the wellfield. Mr. Edwards stated that two have been replaced, with two more to be replaced.

Mr. Edwards stated that the link seal kits are being replaced on the clearwell.

Mr. Edwards stated that the Maintenance Staff have been covering shifts for Operators that are out sick, or took time off.

Mr. Edwards stated that the VFD Project is underway. Mr. Edwards stated that ITC is doing the work on High Service Surface Water No. 2 pump and should be done this week so a test can be done on it.

Mr. Edwards stated that the draft specs and bid documents for the Caisson No. 2 project should be available for staff review this week.

Mr. Edwards stated that the Tier 2 Reporting has been submitted to the State. Mr. Edwards stated that there are new requirements that all chemicals deemed extremely hazardous have a worst case scenario submitted. Mr. Edwards stated that he worked with Emergency Management to get that on GIS mapping.

Mr. Edwards stated that the new WTP Admin started and seems to be working out well.

Chairman King turned the time over to Mr. Conner for the Transmission System Update.

Mr. Conner stated that staff cleaned out the north backwash lagoon.

Mr. Conner stated that the crews have finished servicing ARV's on the Crosstown pipeline and in the distribution system.

Mr. Conner stated that staff completed pump alignments at the booster stations.

Mr. Conner stated that there was an electrical issue at Metro Booster last week. Mr. Conner stated that there must be electrical issues in the area as there was another booster that blew some fuses and burned up the transformer for the heater. Mr. Conner stated that staff was able to get the booster back online.

Mr. Conner stated that there have been some communication issues between Sandy Lake Tank and the WTP. Mr. Conner stated that HOA is currently working on the issue.

Mr. Conner stated that staff has been working on Lock-Out/Tag-Out for individual pieces of equipment at all of the booster stations, and on standard operating procedures.

Mr. Conner stated that residual levels out in the system are looking really good. Mr. Conner stated that he spoke to Mr. Martin about cutting back .25 ppm to see how it does out in the system.

Chairman King stated that the rechlorination system was installed in Salt Creek and the residuals are now 0.57 – 0.60 ppm.

7. There was no Public Comment.

8. There was no Old Business.

a. In Other Old Business:

Mr. Martin stated that staff has been working with Ms. Murphy on the purchase of property adjacent to the wellfield. Mr. Martin stated that Ms. Murphy has hired a new attorney who sent a letter to the people that have been using the property requesting that they remove their horses and other belongings from the property. Mr. Martin asked the Board if they are still interested in purchasing the property. Mr. Martin stated that he spoke with Mr. Chapin, and it seems as if they do not have anything in writing from the people that have been using the property.

Mr. Chapin stated that there has been an allegation made that the people that have been using the property will not pursue a claim on the property. Mr. Chapin stated that he would rather that was in writing.

Board Member Knell stated that he thinks the Board is still interested in purchasing the property. Secretary Waters agreed. It was the consensus of the Board to move forward with the purchase.

Mr. Chapin stated that he would send the purchase contract to Ms. Murphy's attorney.

9. In New Business:

- a. Item # 9 a was moved to the beginning of the Agenda as Item # 2.
- b. Mr. Martin stated that the Board has discussed the Hoistway Project previously. Mr. Martin stated that this project is an OSHA requirement for an evacuation hoistway over the filters. Mr. Martin stated that the Board contracted with Lower Co. for design and construction administration on this project. Mr. Martin stated that design was completed and the project put out to bid. Mr. Martin stated that one bid was received for this project, from Pope Construction, in the amount of \$70,920. Mr. Martin stated that staff recommends that the Board authorize a construction contingency amount of \$5,000, for a total project amount of \$75,920.

Mr. Martin stated that the engineer estimate for this project was \$46,000 for construction, but did not include the additional filter basin protection and access delivery costs for the steel beams. Mr. Martin stated that the budget for this project is \$50,000. Mr. Martin stated that if the Board moves forward with an approval for the project, a budget transfer will need to be approved as well. Mr. Martin stated that staff recommends moving forward with the project as it is anticipated to replace the filter media next budget year, and it would be better to install the hoistway before the filter media is replaced.

Mr. Martin stated that Mr. Alex Sveda, City Engineer, is in attendance today to answer any questions the Board may have on this project.

Board Member Knell stated that the estimate was \$46,000, and the bid came in almost double. Board Member Knell asked if the project should be put out to bid again with the correct parameters. Mr. Sveda stated that the project could be put out to bid again, but the Board will be looking at the same costs.

Board Member Cathey asked when the engineering estimate was done. Mr. Sveda stated that the estimate was done in January 2021. Board Member Cathey stated that prices have increased drastically over the last year and are most likely reflected in the bid.

Board Member Knell asked if there are funds available in the budget to transfer to this project. Mr. Martin stated that the FY22 Roof Project was budgeted at

\$300,000, but was scaled back and the estimate came in much lower than anticipated.

A motion was made by Secretary Waters and seconded by Board Member Freel to approve the agreement with Pope Construction, Inc., in the amount of \$70,920 for the WTP Confined Space Evacuation Hoistway, Project No. 21-061 with a contingency amount of \$5,000, for a total project amount of \$75,920. Motion put and carried.

- i.) Mr. Martin stated that Budget Reallocation No. 2022-02 in the amount of \$29,920 moves funds from the FY22 Roof Replacements Project to the Filter Gallery Confined Space Hoist Project as discussed.

A motion was made by Board Member Knell and seconded by Secretary Waters to approved Budget Reallocation No. 2022-02 in the amount of \$29,920 moving funds from the FY22 Roof Replacements Project to the Filter Gallery Confined Space Hoist Project. Motion put and carried.

- c. Mr. Martin stated that there are 29 wells in the two wellfields. Mr. Martin stated that the original design production was 25 MGD, including the Infiltration Gallery, which is 5 MGD that will not likely be used again due to EPA. Mr. Martin stated that right now, the wellfield is producing a maximum of 8 MGD in the winter, and 12 MGD in the summer.

Mr. Martin stated that staff would like the Board to consider an application to the Wyoming Water Development Commission (WWDC) for a Level II Feasibility Study to look at the wellfield to investigate previous and existing geological conditions, determine the existing conditions of the wells, establish a well rehabilitation and/or replacement plan, and establish a comprehensive wellfield management and operation plan. Mr. Martin stated that this study would also look at the recharge channels to see what could be done differently in managing and operating the channels to maximize production. Mr. Martin stated that the study would also incorporate a riparian and wellfield vegetation plan and incorporate best management practices for enhancing and sustaining wildlife habitat beneficial to the wellfield ecological system.

Mr. Martin stated that the WWDC application for the Level II Feasibility Study, includes a \$4,000 application fee, and if approved, the WWDC would help select a consultant to develop this plan. Mr. Martin stated that WWDC would pay 100% of the cost. Mr. Martin stated that this study could cost up to \$100,000.

Secretary Waters asked for clarification as to if the WWDC would pay 100% of the consultant fee for the study if the application for this project is approved. Mr. Martin stated that was correct.

Board Member Knell stated that they would probably not pay for construction costs for what is found during the study. Mr. Martin stated that there will most likely be projects that come out of the study, and then the Board could move

forward with Level III Grant Funding for construction.

Mr. Beamer stated that he thinks it is necessary to have some type of master plan on how to rehabilitate and increase production out of the wellfield. Mr. Beamer stated that every summer the WTP pushes water out, and 12 MGD is simply not enough, more production is needed.

Board Member Knell asked that if the application is not approved, where will it leave the Board besides being out \$4,000. Mr. Beamer stated that the Board would be looking at funding the master plan.

Mr. Martin stated that if WWDC elects not to fund this study, they will reimburse the Board \$3,750.

Vice-Chairman Keffer asked if there wasn't already a plan in place for rehabilitating the wells, and this is just to look at the whole picture of the wellfield. Mr. Martin stated that is a good point, that staff tries each year to rehabilitate a couple of the wells, or one Caisson. Mr. Martin stated that if we can get a more definitive idea of how the water moves underground it would be better. Vice-Chairman Keffer stated that he is all for having more information on the wellfield.

Board Member Knell asked if the wellfield has ever produced 29 MGD. Mr. Martin stated that he thinks it probably did, as the Caissons used to produce 4,000 GPM, and now in high production they only produce 1,000 GPM. Mr. Martin stated that production has really dropped off.

A motion was made by Board Member Knell and seconded by Board Member Cathey to authorize submission of an application to the Wyoming Water Development Commission for a Level II Feasibility Study for a Wellfield Management and Operation Plan. Motion put and carried.

- i. Mr. Martin stated that this application requires the submittal of a resolution authorizing the submittal of the application.

A motion was made by Vice-Chairman Keffer and seconded by Secretary Waters to approve Resolution 22-01 authorizing submittal of the Wyoming Water Development Commission application. Motion put and carried.

- ii. Mr. Martin stated that a check in the amount of \$4,000 needs to be submitted with the application. Mr. Martin stated that voucher 8419 is for this fee.

A motion was made by Board Member Cathey and seconded by Treasurer Bertoglio to approve voucher 8419 for the Wyoming Water Development Commission in the amount of \$4,000 for the application fee.

Board Member Knell asked if there is a lot of competition for this funding. Mr. Beamer stated that he was unsure, but if they have talked to Mr. Martin, he thinks there is a good chance of getting the funding. Mr. Martin stated that typically they have a certain pool of monies they work with, and his understanding is that the Board has a good chance of receiving funding. Mr. Martin stated that from the little bit of conversation that he has had with the WWDC, they feel that this is a “true” water development project and they seemed excited about it.

Board Member Knell asked what the timeline is for awarding funding. Mr. Martin stated that the Select Water Committee meets in March or April, and it will be almost a year before the funding is completed. Mr. Martin stated that it is a long process, but he will keep the Board informed as to the progress.

Motion put and carried.

d. There was no Other New Business.

10. In the Chairman’s Report, Chairman King stated that the next regular meeting would be held on March 15, 2022.

A motion was made by Secretary Waters and seconded by Vice-Chairman Keffer to adjourn the meeting at 12:18 p.m. Motion put and carried.

  
Chairman

  
Secretary

**From:** Lee, John L <John.L.Lee@charter.com>  
**Sent:** Tuesday, March 15, 2022 11:29 AM  
**To:** Lee, John L <John.L.Lee@charter.com>  
**Subject:** Charter Communications – Upcoming Changes

Hello:

We value our customers and are committed to providing them with the latest products and technology. Programming fees charged by TV networks we carry are the greatest single factor in higher cable prices, and they continue to rise. Despite our best efforts, programming fees and other rising costs have impacted our pricing, resulting in changes to the rates we charge our customers.

Customers are being noticed via bill message regarding the following pricing changes that take effect on or after April 15, 2022. Note that these increases will not affect current customers' promotional rates until the end of the promotional period.

| Services/Products/Equipment        | Change                                  |
|------------------------------------|-----------------------------------------|
| Broadcast TV Surcharge             | Will increase by \$3.01/month.          |
| Spectrum TV Select                 | Will increase by \$3.00/month.          |
| Spectrum TV Silver                 | Will increase by \$8.00/month.          |
| Spectrum TV Gold                   | Will increase by \$8.00/month.          |
| Spectrum TV Latino Tier            | Will increase by \$2.01/month.          |
| Spectrum Mi Plan Latino            | Will increase by \$5.00/month.          |
| Spectrum TV Choice                 | Will increase by \$5.00/month.          |
| Spectrum Lifestyle Plan            | Will increase by \$5.00/month.          |
| Spectrum TV Bundle Discount        | Discount will decrease by \$6.00/month. |
| Spectrum Digital Receivers         | Will increase by \$1.00/month.          |
| Spectrum Digital Terminal Adapters | Will increase by \$1.00/month.          |
| Cable Cards                        | Will increase by \$0.95/month.          |

We remain committed to providing excellent communications and entertainment services in your community. If you have any questions about this change, please feel free to contact me at (720) 482-6086 or via email at [John.L.Lee@charter.com](mailto:John.L.Lee@charter.com)

Sincerely,

John Lee



John Lee | Senior Manager, Government Affairs  
6399 S. Fiddler's Green Circle 2nd Floor | Greenwood Village, Colorado 80111  
O: 720 482-6086  
C: 303 949-6671  
E: [John.L.Lee@Charter.com](mailto:John.L.Lee@Charter.com)

Tours of the Metro Animal Shelter have been arranged for Councilmembers. The tours will take place next Tuesday, March 22<sup>nd</sup> with three times to choose from 12:00 p.m., 1:00 p.m. or 2:00 p.m.

Lt. Jeremy Tremel will meet you onsite and the tour will take an hour.

An RSVP is essential. In order to accommodate potential quorum issues, please reply to Renee and indicate if you will attend or not and if attending which time you will tour on March 22.

Please let us know if you have any questions.